

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

UNAPPROVED Minutes of Ordinary Meeting

Date & Time:	Monday 17 November 2014 at 7.45pm
Venue:	Evelyn Hall, Abinger Common
Chair:	Ros Doree (RD)
Clerk:	Suzanne Bennett
Councillors:	Barrie Arminson (BA), Gary Bennett (GB), Mike Brady (MB), Paul Cleaver (PC), William Corke (WC) and Deardre Cunningham (DC), Richard Frost (RF)
Present:	DCllr David Mir, Richard Frost and two members of the public.

PART ONE

No.	Item
14/11/01	To Welcome councillors & public and to receive apologies for absence. Apologies were received from Peter Farley (PF). The Chair welcomed everyone and started the meeting.
14/11/02	Declaration of Interests All councillors declared trusteeship of Abinger Parish Recreation Grounds Charity (APRGC). GB noted an interest in item 5 (i) Walliswood Village Gateways
14/11/03	Minutes of the meeting held on 15 September 2014 were approved. DC proposed, BA seconded.
14/11/04	Parish Councillor vacancy. To co-opt a Councillor for the North Ward. The Councillors co-opted Richard Frost to the Parish Council.
14/11/05	<p>Abinger Parish Council</p> <p>(a) Financial To receive Clerk's financial report and to authorise issue of cheques The Clerk gave the Councillors a breakdown of the financial report. The issue of cheques was agreed, PC proposed, DC seconded.</p> <p>(b) Budget. To discuss draft budget for 2014-15. Agreed Councillors will give Clerk feedback by 2nd December where another date will be set to meet and discuss final draft before presenting for approval at the meeting in January 2015.</p> <p>(c) Printer. To agree purchase of new printer. Printer brand versus print more sheets per minute. Initial research shows a quality printer would cost in the region of £200.00 Councillors agreed that ideally to get something in the sales. If the printer broke the Clerk will contact via email for approval to replace.</p> <p>(d) Section 137 Grants To receive application from Oakwood Hill Cricket Club & Oakwood Hill Village Hall. Oakwood Hill Cricket Club – Mr D Bishop from the cricket club gave the Councillors an overview of the project and that MVDC stipulated that as it is an iconic building the roof has to be done in shingle on front. Mr Bishop gave a breakdown of grant applications, when decisions would be made, donations received and fundraising. Councillors discussed the success of the cricket club and its value to the community. Mr Bishop gave details of clubs they have engaged with to gain revenue including Epsom cycling club. It was confirmed the Cricket Club own the club house and the ground is owned by the Guildford Diocese and has renewed the lease for another 25 years. There is shared access with the village hall who are both responsible for the drive way. The work is due to be completed once Winter is out of the way. BA proposed, MB seconded to agree the grant for £1k. Oakwood Hill Village Hall – Defer to May 2015 meeting as application has not been submitted.</p> <p>(e) Design Statement To discuss and agree actions / timelines. The Chair confirmed that this is not a neighbourhood plan although should Hurtwood Polo Club get planning then a neighbourhood plan would be crucial. It was agreed to convene a Sub-committee and meet to get the main points down to then engage with residents and show to potential volunteers. GB, PC and RD will create a document and will set a date to meet. Councillors agreed the importance of getting this project moving forwards and engaging the community.</p> <p>(f) BT Kiosk To give update on adoption at Abinger Hammer. The Clerk confirmed that the telephone box at Abinger Hammer had been adopted by the Parish Council and that Mrs Corke would cover the cost of the insurance. It was agreed to look at insurances when the annual policy is due for renewal in 2015.</p> <p>(g) Defibrillator. To discuss the installation of a defibrillator at Oakwood Hill. The Chair gave an update on a meeting with residents at Oakwood Hill to Install a defibrillator at the phone box but agreed not to do so. The average cost is £600-£800 to purchase. The Councillors agreed that the most appropriate places to store would be at entrances to village halls or public houses. It would involve the public being trained to use them. Councillors agreed it would be nice to have one in each village pub in the next 5 years.</p>

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	<p>Councillors discussed that there are other factors on costs, maintenance, testing ongoing cost and that once they've been used have to be retested. APC plan to work with the Residents Association.</p> <p>(h) Tillingbourne Project Support. To discuss and agree to support this project. The Chair informed the Councillors that Rob Fairbanks contacted the Parish Council requesting support for the Tillingbourne project. The Chair spoke to Shere Parish Council who believed it would be very good for the museum and quite a good thing to support. For Abinger it would have a huge impact on issues already experiencing in the Summer holidays and all year round with access. The Councillors agreed that it would be useful to join the steering group and not commit to it at all. DCllr David Mir confirmed the project is not going anywhere just yet as they are only just putting in the grant and he will find out more information. The project is headed by the Surrey Hills. The Chair will forward emails to the Councillors, PC will join and attend a meeting if one takes place before the next meeting in January 2015 and will report back.</p> <p>(i) Walliswood Village Gateways. To discuss and agree action. GB explained to the Councillors that CCllr Hazel Watson had approached the Parish Council regarding installing gates in three sections of the village as she had been approached by residents. CCllr Watson wrote to 100 properties in Walliswood and received 15 responses which 12 are in favour and that is enough of a mandate to install. GB gave some background to an exerciser which took place 18 months ago whereby a MVDC PCSO used a traffic monitoring device through the village although the system they used was not very effective in producing data and did not give cause for concern for the police to take any further action. CCllr Watson had confirmed to GB that there are only six officers in the whole county covering traffic/speeding issues. CCllr Watson is looking to the Parish Council to support the installation of the gateways and assist in confirming the best situation for them. The Councillors agreed that GB would liaise with CCllr Watson on this matter and keep the Parish Council informed.</p> <p>(j) Walliswood Fly Tipping. To discuss and agree action. The Councillors discussed the issue of fly tipping and agreed to write to Circle Housing Association requesting that they contact residents in Oakfields requesting no fly tipping and that garden waste should be going to the tip while the Parish Council will write to the other residents to ensure that all the residents receive the same message and will keep an eye out.</p> <p>Actions agreed</p> <ul style="list-style-type: none"> • To give feedback on the draft budget to the Clerk by 2 December 2014 (All) • To research printers for a good deal in the sales (Clerk) • To set first meeting of Neighbourhood Plan sub-committee (RD, GB, PC) • To arrange reimbursement of insurance (Clerk) • To keep in contact with Oakwood Hill Residents Association regarding defibrillators (RD, Clerk) • To forward emails to Councillors regarding the Tillingbourne Project (RD) • To attend steering group meeting if required for the Tillingbourne Project (PC) • To liaise with CCllr Watson on gateways to Walliswood village (GB) • To contact Circle Housing and other residents regarding fly tipping (Clerk/GB)
14/11/06	<p>Public Question Time</p> <p>Forest Green Mrs Cuthbert commended the ditching work that has recently been completed on the green. A Councillor had also been contacted giving positive feedback.</p>
14/11/07	<p>Abinger Parish Recreation Ground Charity</p> <p>(a) To receive a report on charity land and management.</p> <p>(i) Abinger Hammer</p> <ul style="list-style-type: none"> - To update on progress of wayleaves. <p>The Clerk confirmed that one wayleave remains outstanding which the solicitors are dealing with.</p> <ul style="list-style-type: none"> - To update on Abinger Cricket Club lease. <p>The Councillors agreed that PC, BA and RD will meet with Committee to discuss back dated rent. APRGC have asked the Cricket Club to go back to the committee to reconsider Teddy Bears picnic.</p> <ul style="list-style-type: none"> - To discuss rushes in stream. <p>The Councillors agreed that the rushes needs clearing, BA and PC will complete.</p> <ul style="list-style-type: none"> - To discuss tree work required. <p>BA updated the Councillors on the tree work required and that Nick Van Pelt is extremely busy but will hopefully complete by the December Trustees meeting.</p> <p>(ii) Abinger Common</p> <ul style="list-style-type: none"> - To receive update on stocks. <p>The Chair gave an update confirming that Richard Hayes Hall had removed the stocks and had no further update yet. It is questionable if they be returned in time for Christmas. Agreed to chase contractor as it is extremely important that the job is completed in a timely manner.</p> <ul style="list-style-type: none"> - To receive update on pond. <p>RF gave an update on the canvassing regarding to fill or make good the pond and no one seemed that bothered by the pond. The Chair confirmed that a contractor (Julian Clarke) looked at the pond agreeing that it would require the hiring</p>

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	<p>of a digger impossible to do by hand. The work will require highways permission. The Councillors agreed to complete formal canvassing of residents. RF will compose a press release to encourage responses via email and through twitter.</p> <p>(iii) Forest Green</p> <ul style="list-style-type: none">- To update on progress of wayleaves <p>The Councillors discussed a recent wayleave request and agreed that two access points are for seasonal agricultural use. The Councillors agreed to seek advice from the solicitors enquiring if APRGC can enforce agricultural codicils only to be used seasonally, cannot be tarmac or hard core laid down and to make good any damage.</p> <ul style="list-style-type: none">- To receive update on pond. <p>The Councillors discussed and agreed a great crested newt survey will need to be completed before next spring. WC proposed, DC seconded.</p> <ul style="list-style-type: none">- To discuss the parking sign by The Parrot. <p>The Councillors discussed the request to display a parking sign by the side of the entrance to the car park. The Councillors agreed that a sign should be placed on the fence instead. DC proposed MB seconded.</p> <ul style="list-style-type: none">- Ditches <p>The Councillors agreed the work completed was very good and will require another quote from R. Allred for a ditch to link two ditches together.</p> <p>(b) To receive reports on playgrounds and agree any necessary maintenance.</p> <p>The Clerk confirmed that no action is required and the next inspection is due w/c 24 November.</p> <p>(c) Future meeting dates for Abinger Parish Recreation Ground Charity (APRGC), venues TBC 2 December 2014, Fulvens, Abinger Hammer</p> <p>Actions agreed</p> <ul style="list-style-type: none">• To liaise with Hedleys for Abinger Motors wayleave (Clerk)• To meet with the Cricket Club to discuss back dated rent (RD/BA/PC)• To clear rushes from the stream at Abinger Hammer (BA/PC)• To liaise with Nick Van Pelt on tree work at Abinger Hammer (BA)• To chase the contractor regarding the return of the stocks (Clerk/RD)• To create press release re. pond at Abinger Common (RF)• To liaise with solicitors re. wayleave agricultural access (Clerk)• To arrange a great crested newt survey at Forest Green (Clerk)• To write to L Edgar re. placing car parking sign (Clerk)• To contact R. Allred to quote for one other ditch (Clerk)
14/11/08	<p>Mole Valley District Council Planning</p> <p>(a) Planning Committee. To receive an update on applications since the last meeting</p> <ul style="list-style-type: none">• MO/2014/1441/CU - Gosterwood Manor, Forest Green (commented)• MO/2014/1264/PLA - Willows, Horsham Road, Wallis Wood (no comment)• MO/2014/1387/PMB - Pislely Farm House, Pislely Lane, Ockley (no comment)• MO/2014/1388/PMB - Fishfold Farm, Pislely Farm Road, Ockley, (no comment)• MO/2014/1436/PCL - Meadow Cottage, Forest Green (no comment)• MO/2014/1440/PLA - Widewoods, Horsham Lane, Ewhurst (commented)• MO/2014/1372/CAT - Stephen Langton Inn, Friday Street Road, Abinger Common (no comment)• MO/2014/1454/PLAH - Northlands, Froggetts Lane, Wallis Wood (no comment)• MO/2014/1517/PLAH - Edgecombe, Glebe Lane, Abinger• MO/2014/0665/PLA - Holmbury Farm, Cotton Row, Abinger• MO/2014/1580/PLA - Abinger Hatch Hotel, Abinger Lane, Abinger Common• MO/2014/1581/LBC - Abinger Hatch Hotel, Abinger Lane, Abinger Common• MO/2014/1521/PMB - Barn at Froggetts Farm, Froggetts Lane, Wallis Wood• WA/2014/1937/PLAH – Hurtwood Polo Club, Horsham Road, Ewhurst <p>The Chair confirmed that there will be a Planning committee meeting on 26 November. 7.30pm at Wastlands. The Parish Council hosted a planning meeting for the public regarding the Hurtwood Polo Club application and invited a speaker from Save Ewhurst Environment (SEE) to talk through the application which had a good turnout. The speaker from SEE delivered the talk well whilst openly bias was not promoting a decision either way. The Chair received six emails thanking the Parish Council for organising. The Parish needs to make a formal response by reviewing the application. Concerns would be the increase traffic flow. It was noted that Hurtwood applicant is using social media to gain support and the people commenting/supporting the application do not have significant links to the area. Ewhurst Parish Council have a planning committee meeting next Thursday 27 November. The Chair is meeting with CCllr Watson and SCC Highways on Wednesday 26 November to discuss signage. The Chair informed that the PR company dealing with the Hurtwood Polo Club have asked the Parish Council for a meeting at the polo ground. It was agreed, RD, GB, MB and Henning from SEE will attend.</p> <p>Actions agreed</p> <ul style="list-style-type: none">• To submit a response on the planning application for Hurtwood Polo Club (Planning Committee)

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14/11/09	Surrey County Council Highways. To review current situation & to agree any action. None
14/11/10	SALC. Future events run by Surrey Association of Local Councils. 2015 training dates will be circulated when available.
14/11/11	Invitations/Correspondence from other bodies. MVDC Cycling Strategy Workshop – for Clerks only 28 November 2014 The Councillors discussed a Press Release about loss of takings from the Prudential RideLondon from Gomshall to Wotton for the Dorking Advertiser. BA has correspondence and collection of figures as he visited and had face to face meetings. GB will look to complete briefing paper. MB proposed, BA seconded. Actions agreed <ul style="list-style-type: none">To create a press release re. business loses from PRL event (GB/Clerk)
14/11/12	Member's Reports/Future Business at Chairman's discretion. The Chair updated the Councillors on the GACC Consultation and that DCllr Vivienne Michael has suggested holding a joint meeting with Ockley Parish Council and inviting Sir Paul Beresford in the 2 nd week of December to talk about the Gatwick consultation which she will organise. The Councillors agreed that there is too much going on before Christmas and would like it deferred to January 2015 to maximise attendance. Actions agreed <ul style="list-style-type: none">To liaise with DCllr Michael to arrange meeting (RD/Clerk)
14/11/13	Future meetings (all commence at 7.45 pm) 19 January 2015 – Forest Green Village Hall - Walliswood RF gave apologies.
	There was no Part 2 meeting.
	Meeting finished at 10.15 pm