

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Draft Minutes of Ordinary Meeting held on 18th September 2017 at 8pm

Venue	Forest Green Village Hall
Chair	Ros Doree (RD)
Councillors	Mike Brady (MB), Peter Farley (PF), Deardre Cunningham (DC), William Corke (WC), Carla Jones (CJ)
Clerk	Trevor Haylett
No.	Item
1/9/17	Apologies – Richard Frost (RF), Paul Cleaver (PaC) Not attending: Henry Barnard (HB)
2/9/17	To receive any Declarations of Interest in respect of any items on the agenda – all Councillors declared trusteeship of Abinger Parish Recreation Grounds Charity (APRGC).
3/9/17	To confirm and sign Minutes - The Minutes of the meeting held on 17 th July 2017 were agreed, proposed by PF and seconded by MB, and duly signed.
4/9/17	Finances (a) To receive Clerk's financial report and to authorise issue of cheques – The Clerk had circulated the latest report for the financial year which showed that £5,000 had recently been transferred to the Business Reserve Account. RD proposed that another £5,000 be transferred and this was approved. The following cheques were authorised: Safeplay - £78 – June inspections Safeplay - £117 – August inspections Clerk - £543.38 - August salary Clerk - £629.31 - September salary Burleys - £454.16 - May mowing Burleys – £454.16 - July mowing The bank reconciliation was also agreed – there was a balance of £17,417.64 in the current account on 8 th September and a balance of £15,427.03 in the business reserve account. (b) Appointment of Internal Auditor – Mark Mulberry had written with his proposals for the 2017/18 Audit which included making two visits, one at the end of the calendar year and the other at the financial year end. RD said that having spent a fair amount on this year's Audit, it made sense to carry on with them and this was agreed. (c) Section 137 Grants – None. MB explained at this point that the future of the Oofg magazine was under discussion because of proposed changes in the church parish. There was talk of increasing the circulation so it went to every household and the possibility of Ockley Parish Council supporting it financially. There was a possibility that APC would be asked to contribute financially but WC said he didn't think this was possible because a lot of the parish was not covered by the magazine. CJ said that if they were looking to raise revenue it may be that advertising rates needed to be increased.

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Draft Minutes of Ordinary Meeting held on 18th September 2017 at 8pm

5/9/17	Public Question Time - None
6/9/17	<p>Risk Assessment – RD explained that RF had sent Councillors an email regarding the need to draw up a Risk Assessment and to give thought as to what could be included. No comments had yet been received and the Clerk said he would send the email again in case it had gone astray. RF was asking for input from Councillors by the end of October with the idea that he would present a report at the November meeting.</p> <p>The absence of an Asset Register had also been highlighted by the Internal Auditor and the Clerk said he had been gathering information from SSALC and NALC which he would circulate.</p>
7/9/17	<p>Highways – There had been a complaint about a large tree close to the entrance of Kingfisher Farm Shop on the A25 and Surrey County Council had asked APC to cut it back so it was no lower than 7m above the highway and 2.3m above the footpath. RD explained that all the trees on PC land were being assessed as part of the Risk Register and this tree will be dealt with as part of that work.</p> <p>Action: The Clerk will tell SCC that the work is in hand.</p>
8/9/17	<p>Planning Applications received since the last meeting:-</p> <p>MO/2017/1510/RM - Abinger Hall, Guildford Road, Abinger Hammer – Reserved Matters MO/2017/1461/CC - The White House, Abinger Lane, Abinger - Variance of Conditions MO/2017/1437/CAT - Reads Barn, Hackhurst Lane, Ab Hammer – Conservation Area Trees MO/2017/1376/ECL - Bridgham Cottage, Horsham Road, Forest Green – Existing Certificate of Lawful Use</p> <p>MO/2017/1432/SCC - Land at Ewhurst Brickworks, Wallis Wood – SCC deemed MO/2017/1269/PLA - Land at Cathill Lane on the junction with the A29, Ockley - Detailed MO/2017/1315/PLA - Bridgham Cottage, Horsham Road, Forest Green - Detailed MO/2017/1374/DEA - Woodhams Farm, Honeywood Lane, Okewood Hill – PN Agricultural MO/2017/1285/LBC - Walliswood Farm, Froggetts Lane, WallisWood – Listed Building Consent MO/2017/1148/LBC - End House, Pasture Wood Road, Abinger – Listed Building Consent MO/2017/1149/PLAH - End House, Pasture Wood Road, Abinger – Detailed Householder MO/2017/1182/PLA - Shootlands House, Sheephouse Lane, Abinger Common - Detailed MO/2017/1057/CC - Forest Green Farm, Mill Lane, Forest Green – Variance of Conditions MO/2017/1018/PLA - Bridgham Cottage Barn, Horsham Road, Forest Green - Detailed MO/2017/1099/PLAH - Frolbury Manor, Water Lane, Abing Hammer – Detailed Householder MO/2017/1026/PLA - Jordan's Farm, Horsham Road, Forest Green - Detailed MO/2017/1112/PLA - Ash Copse Farm, Lyefield Lane, Forest Green - Detailed (this address also has applications numbered 1113 and 1114).</p> <p>DC said three planning committee meetings had been held since the last APC meeting while a meeting with planning officers at MVDC had been interesting but also disheartening because the department was snowed under with applications. There were three enforcements that she intended to report: Forest Green House, Pond Head Farm and Woodside Cottage while written objections had been made to Jordan's Farm and Ash Copse Farm.</p> <p>Regarding the Brickworks, DC said that APC had not yet commented on the plans but would be doing so. RD said the proposed new building was actually bigger than the existing factory and would be positioned almost adjacent to the road. APC had submitted a request that the owners reconsider siting the new building behind the</p>

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Draft Minutes of Ordinary Meeting held on 18th September 2017 at 8pm

	<p>existing one. She said more people should be writing in to object to the plans because if passed there would be far more lorries on the roads that at present.</p> <p>RD thanked DC for all her hard work in wading through the detail of so many applications. RD also explained that the PC had been contacted by the Land Registry over a parcel of land at the back of Oakfields in Walliswood and asked whether it had any claim over it. RD said the PC had no claim and it was agreed to suggest that the Wootton Estate might want to claim it.</p>
9/9/17	<p>Village Greens</p> <p>(i) Clearing ponds – PaC had been asked if he could clear the ponds at Abinger Common in particular and also the one at Forest Green.</p> <p>(ii) Stream/Ditches – RD said Jack Knight had used his flail to good effect at Forest Green and it was easier to see what needed doing. The ditches need digging out and Richard Aldred will do the work in the middle of October. The stream at Abinger Hammer is becoming choked and RD said she felt it was time to cut it back. WC said he would take a look and give his opinion.</p> <p>(iii) Strimming – a lot of strimming was needed at Forest Green and RD said she knew someone who might be able to provide a reasonable quote. Jack Knight had cut back the hedging at Walliswood field in front of the Village Hall. CJ will take a look at the playground field in Walliswood and report on whether similar work was needed there.</p>
10/9/17	<p>Defibrillator at Abinger Hammer – the Clerk explained that the people at Martin Grant Homes believed that the problem with the alarm going off was caused by the door to the cabinet coming open and had come up with a way to ensure it would remain closed. The Clerk said he had told them he thought it was more to do with a build up of heat in the cabinet when the sun was shining on it but as we were now approaching the end of the year it was agreed that the cabinet should be kept in place and the problem looked at again next year.</p>
11/9/17	<p>To Agree Dates of future Parish Council meetings – The next meeting will be held on Monday 20th November at Abinger Hammer Village Hall.</p>
12/9/17	<p>Additional items – WC welcomed the news that Surrey County Councillors were recommending that the recycling sites at Dorking and Cranleigh would be kept open after all, albeit with reduced opening times. However he said it was deplorable that White Down Lane would not be re-opening until 30th November.</p>

The meeting closed at 21:20pm