

# Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

## Full Council Meeting of Abinger Parish Council

Dear Councillors,

You are duly summoned to the Ordinary Council Meeting of the Parish Council that will take place at **Abinger Common Village Hall** on **Monday 16<sup>th</sup> October 2023 commencing 7pm**

Members of the public are welcome to attend this meeting and speak for a maximum of five minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair.

**B Anderson**  
Clerk to the Council

**10<sup>th</sup> October 2023**

*The Public Bodies [Admission to Meetings] Act 1960 provides that meetings of local councils shall be open to the public. Provision is made for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest. Items which appear in Part 2 of the agenda are submitted for consideration when members of the public may, by resolution, have been excluded.*

### Agenda

ITEM	TITLE	LEAD
1	<b>Attendance and Apologies for Absence - Recommendation:</b> To accept apologies and reasons for absence.	
2	<b>To receive any declarations of</b> interests in respect of any items on the APC and APRGC agendas <b>Recommendation:</b> to receive any declarations of interest.	
3	<b>PUBLIC QUESTION TIME</b> (5 minutes) - <i>prior notice of any question to your Parish Councillor please</i>	
4	<b>Approval of the Minutes of the meetings of the Parish Council held on 18<sup>th</sup> September 2023</b> <b>Recommendation:</b> The Council to approve and the Chair to sign as a correct record, the minutes of the annual council meeting of the Annual Parish Council held on <b>18<sup>th</sup> September 2023</b>	Chair/ Councillors
5	<b>Matters Arising from previous Minutes (For information only)</b> .	Clerk
6	<b>Chair's announcements - Recommendation:</b> To consider the information and action as appropriate.	Chair
7	<b>Okewood Hill Notice board – Recommendation:</b> Councillors to discuss the upkeep of the notice board and if any cleaning/repairs needed.	
8	<b>To receive Clerk's financial report and to authorise issue of cheques –</b> <b>Recommendation:</b> (a) Approve bank reconciliation for Period 6 September 2023 (b) Approve payments for October 2023 (c) Note the External Auditors Report for 2022/23 Final accounts (d) Note and approve the Interim Audit Report for 2023/2024 (e) Review and approve Qtr 2 2023/2024 Budget Report.	Clerk
9	<b>Footpath gate at Forest Green– Recommendation –</b> Councillors to be updated regarding the installation and approve the quote of £350 from PR.	Clrs
10	<b>Forest Green Working Group – Recommendation –</b> Councillors to discuss update from Clr LRS	Clr LRS
11	<b>Playground Inspections- Recommendation –</b> Councillors to review/discuss the playground August 2023 inspection reports.	Clrs
12	<b>HugoFox Website – Recommendation -</b> Councillors to be updated re HugoFox /APC website hosting/Planning Tracker and request for payment.	Clerk Clrs

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ITEM	TITLE	LEAD
13	<b>Tommies/Poppies - Recommendation</b> Councillors to discuss future plans the 'Tommies' and note the poppies will be put by the Clerk and Cllr DC week commencing Monday 23 <sup>rd</sup> October 2023.	Cllrs
14	<b>Walliswood Village Hall – Recommendation</b> – Councillors to discuss the request for Walliswood VH to host ponies at the Nursery Fair on the village hall grounds.	Clerk Cllrs
15	<b>Defibrillators – Recommendation</b> – Councillors to be updated regarding battery replacement and checks and the status of Okewood Hill defibrillator.	Clerk Cllrs
16	<b>Date of next meeting Parish Council:</b> Monday 27 <sup>th</sup> November 2023, 7pm Okewood Hill Village Hall	Chair
17	<b>To consider excluding the public</b> from the remainder of the meeting having regard to the nature of the business to be discussed.	Chair

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.