

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

APPROVED Minutes of Ordinary Meeting

Date & Time:	Monday 18 March 2013 at 7.45pm
Venue:	Abinger Hammer Village Hall
Chair:	Peter Farley (PF)
Clerk:	Suzanne Bennett
Councillors:	Ros Doree (RD), Barrie Arminson (BA), Gary Bennett (GB), Deardre Cunningham (DC), Mike Brady (MB), David Adams (DA), Paul Cleaver (PC) part.
Present:	Kevin Nash, RideLondon-Surrey, CCIr Hazel Watson, DCIIr David Mir and members of the public.

PART ONE

No.	Item
13/03/01	Apologies for absence None. The Chairman welcomed everyone and started the meeting.
13/03/02	Declaration of Interests All councillors declared trusteeship of Abinger Parish Recreation Grounds Charity (APRGC)
13/03/03	Minutes of the meeting held on 28 January 2013 were discussed and approved. DC proposed, BA seconded.
13/03/04	<p>(a) Charity Land Management</p> <p>I. Abinger Hammer tree work Clerk confirmed that Treeline have received written approval to complete work (free of charge work only) which is being scheduled and will be confirmed with the Clerk shortly.</p> <p>II. Abinger Common stocks RD confirmed that a preliminary site visit was carried out by Ansell & Sons free of charge and that a further meeting with Mr Ansell and Peter Mills of MVDC had been arranged for 20 March. The councillors discussed what materials could be used and agreed to be guided by the professionals and tender process be followed once a comprehensive report had been produced. RD will report further progress at the next meeting.</p> <p>III. Forest Green Chairman gave an update regarding the agreed works at Forest Green. Still outstanding:</p> <ul style="list-style-type: none"> - Three quotes to install posts at The Parrot are to be discussed in Part Two. - Exploratory work required for pipes before work on ditches can be completed. - Ten sleepers have been delivered to Kingfisher Farm and await installation. <p>Discussed horses using the footpath across the green, agreed to obtain quote for two signs.</p> <p>Culvert at Collins Farm is blocked and need to be reported to Highways for clearing.</p> <p>DA confirmed date for Medieval Fair at Abinger Common as Saturday 8 June, councillors gave permission for use of the green. BA proposed, GB seconded.</p> <p>BA confirmed date for Teddy Bears Picnic at Abinger Hammer run by Peaslake School as Monday 6 May, councillors gave permission for use of green. DC proposed, DA seconded.</p> <p>IV. Grounds maintenance contract for 2013 Three quotes to be considered in Part Two.</p> <p>(b) Playgrounds Councillors reviewed report and quotation submitted by inspection company and agreed to obtain further quotes for comparison.</p> <p>Future Trustees' meetings (all commence at 8pm) 16 April 2013 at Rose Villa, Abinger Hammer 18 June 2013 20 August 2013 15 October 2013 17 December 2013 17 February 2014</p>

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	<p>Actions agreed</p> <ul style="list-style-type: none">• To confirm date for work by Treeline at Abinger Hammer (Clerk)• To arrange a walk over the ditches at Forest Green with DC (PF)• To meet with Mr Ansell & Mr Mills at stocks, Abinger Common and report back to the council (RD)• To arrange installation of sleepers at Forest Green (Clerk/PF)• To obtain quote for two signs at Forest Green (Clerk)• To report culvert to Highways (Clerk)• To confirm permission for Medieval Fair (Clerk)• To confirm permission for Teddy Bears Picnic (Clerk)• To obtain two further quotes for playground repairs to be discussed at the next Trustees meeting (Clerk)
13/03/05	<p>Public Question Time Kevin Nash (KN) of RideLondon-Surrey gave the parish council and public an overview of the event planned for Sunday 4 August which included a detailed breakdown of the route, estimated timing model and road closures.</p> <p>Members of the public raised concern over the length of time road closures would be in place and the effect it would have on residents and businesses in the area. KN gave reassurances to the public that RideLondon-Surrey had completed risk assessments of the event and that timing would suggest that there would be a window of time for movement between the Classic and Elite race.</p> <p>KN also explained that RideLondon-Surrey will be communicating with businesses to discuss how the event can benefit them and confirmed that contact details can be forwarded by the Clerk or direct with RideLondon-Surrey.</p> <p>KN confirmed that road closure signs would be placed on the route three weeks before the event, with a leaflet to residents in April and leaflet drops on cars, information released in the media approx. three weekends beforehand.</p> <p>A member of the public asked the parish council if it was aware of the event planned for 21 July which PF confirmed that the leaflet dropped through residents' doors a few days earlier was the first communication regarding the route and intention to close the roads. It was discussed that this event was a commercial one and that a meeting has been scheduled for Wednesday 11 April at Forest Green Village Hall for residents and businesses to speak with the organisers.</p> <p>PF thanked KN for taking the time to speak with the parish council and public.</p>
13/03/06	<p>(a) Wasp bus. PF reported that the bus was doing well.</p> <p>(b) Section 137 Grants. None.</p> <p>(c) Financial. The financial statement and budget document was reviewed and approved. BA proposed, DA seconded.</p> <p>(d) Appoint Internal Auditor. Councillors agreed to appoint previous auditor Mrs Jenkins. DA proposed, RD seconded.</p> <p>(e) Risk Assessments. No amendments to be made.</p> <p>(f) Parish Plan. This item to be carried forward to the May meeting.</p> <p>(g) Oakwood Hill Village Hall. No update available.</p> <p>(h) BT Telephone Kiosks. Clerk gave update to councillors and public on the adoption of kiosks. Awaiting update from Oakwood Hill Residents Association.</p> <p>(i) Parish Council Website. GB informed councillors of updated pages and that the website continues to be a work in progress with rising visitor numbers.</p> <p>(j) Martin Grant Homes. The parish council considered a request to erect a sign in the flower bed outside Martin Grant Homes in Abinger Hammer after the bed is replanted. After discussion it was agreed that a sign could be placed in the flower bed but it must be no bigger than A5 in size. RD proposed, DC seconded.</p> <p>(j) Request for Memorial Bench. The parish council considered a request to place a memorial bench for Mr Short of Forest Green. After discussion it was agreed that a bench could be placed along the path near the cricket pitch. The bench will be purchased by Mr Shorts family and requirements will need to be met along with the exact location before purchase/installation. MB proposed, RD seconded.</p> <p>(j) Wotton Combined Charities. The parish council considered a request to elect an APC representative for this charity but agreed there was insufficient information regarding the charity and will carry this forward to the May meeting.</p> <p>Actions agreed</p> <ul style="list-style-type: none">• To confirm appointment of Internal Auditor for 2012-13 Audit (Clerk)

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	<ul style="list-style-type: none"> To contact Oakwood Hill Resident Association for update on adoption of telephone box (Clerk) To confirm permission to Martin Grant Homes of an A5 sign located in the flowerbed at Abinger Hammer (Clerk/GB) To confirm permission for memorial bench with family as agreed (Clerk) To obtain sufficient information regarding Wotton Combined Charities for May meeting (Clerk)
13/03/07	Mole Valley District Council (a) Planning. The Chairman confirmed that there had been planning applications since the last meeting but none that required any action.
13/03/08	Surrey County Council (a) Highways. Councillors noted that they were very pleased with the gritting that took place in the parish before the bad weather.
13/03/09	SALC. Agreed to discuss the following at May meeting. 15 October 2013 - Surrey ALC's AGM East Horsley Village Hall 0930 registration 1330 Close FOC 3 December 2013 - Surrey Local Council's Update Centenary Hall, Smallfield - FOC
13/03/10	Correspondence/Reports/Invitations Clerk gave report to councillors on attendance of Dorking Hills Rural Highways Forum also attended by RD & BA. The Clerk made the councillors aware of two grants (£5000 each grant covering the Dorking Hills portfolio held by the County Councillor) for various highways projects.
13/03/11	Member's Reports/Notice of Future Business. RD reported to councillors contact had been made with a cycle event company holding an event on 21 April who are using the village hall at Forest Green as a stop for cyclists. It was discussed that permission could be given for a gazebo to be erected on parish council land for the duration of the event. Councillors gave permission and that a charge should be made to the organisers of £50.00 as this was a commercial event. DA proposed, RC seconded. Actions agreed <ul style="list-style-type: none"> To confirm permission for gazebo and charge to organisers for 21 April (RD/Clerk)
13/03/12	Future meetings (all commence at 7.45 pm) 20 May at Forest Green Village Hall <i>please note later start time of 8pm</i> 15 July at Abinger Hammer Village Hall 16 September at Oakwood Hill Village Hall 18 November at Evelyn Hall, Abinger Common 20 January 2014 at Walliswood Village Hall 17 March 2014 at Abinger Hammer Village Hall
	BA proposed to exclude the public for Part Two
	Meeting finished at 10.25 pm