

# Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

## UNAPPROVED Minutes of Ordinary Meeting

<b>Date &amp; Time:</b>	Monday 19 May 2014 at 8.00pm
<b>Venue:</b>	Forest Green Village Hall
<b>Chair:</b>	Ros Doree (RD)
<b>Clerk:</b>	Suzanne Bennett
<b>Councillors:</b>	Barrie Arminson (BA), Gary Bennett (GB), Mike Brady (MB), Paul Cleaver (PC), William Corke (WC), Deardre Cunningham (DC), Peter Farley (PF)
<b>Present:</b>	PCSO Sucha (part), DCllr Michael and two members of the public.

### PART ONE

No.	Item		
14/05/01	<b>To Elect a Chairman</b> and receive Declaration of Acceptance of Office. BA proposed RD for Chair, PF seconded.		
14/05/02	<b>Apologies for absence</b> received from Dave Adams (DA). The Chair welcomed everyone and started the meeting.		
14/05/03	<b>Declaration of Interests</b> All councillors declared trusteeship of Abinger Parish Recreation Grounds Charity (APRGC).		
14/05/04	<b>Minutes</b> of the meeting held on 17 March 2014 were approved. DC proposed, PC seconded.		
14/05/05	<b>To Elect a Vice Chairman</b> and receive Declaration of Acceptance of Office for all Councillors RD proposed GB as Vice Chair, WC seconded. All Councillors declared their acceptance of office.		
14/05/06	<table border="0"> <tr> <td><b>To Appoint Representatives</b> SALC WASP Community Bus Walliswood Village Hall Committee Oakwood Hill Village Hall Committee Forest Green Village Hall Committee Abinger Hammer Village Hall Committee Abinger Common Village Hall Committee Transport Representative Parish Magazine Correspondents North Parish Magazine Correspondents South</td> <td style="vertical-align: top;"> <b>RD</b>  <b>PF</b>  <b>PF</b>  <b>MB</b>  <b>DC</b>  <b>BA</b>  <b>DA</b>  <b>RD</b>  <b>Clerk</b>  <b>Clerk</b> </td> </tr> </table>	<b>To Appoint Representatives</b> SALC WASP Community Bus Walliswood Village Hall Committee Oakwood Hill Village Hall Committee Forest Green Village Hall Committee Abinger Hammer Village Hall Committee Abinger Common Village Hall Committee Transport Representative Parish Magazine Correspondents North Parish Magazine Correspondents South	<b>RD</b> <b>PF</b> <b>PF</b> <b>MB</b> <b>DC</b> <b>BA</b> <b>DA</b> <b>RD</b> <b>Clerk</b> <b>Clerk</b>
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14/05/07	<b>Abinger Parish Council Business</b> <p>(a) <b>Financial.</b> To receive Clerk's financial report and to authorise issue of cheques Parish Council discussed and approved. DC proposed, MB seconded.</p> <p>(b) <b>Annual Accounts.</b> To approve and sign off accounts. Parish Council discussed and approved. WC proposed, PF seconded.</p> <p>(c) <b>Annual Insurance.</b> To receive quotations and appoint. Discussed in Part 2.</p> <p>(d) <b>Section 137 Grants.</b> To receive any applications. No grant applications received.</p> <p>(e) <b>Neighbourhood Plan.</b> To receive update. The Chair gave an update on a judicial review case that the judge had still not given a decision which is most unusual. It was agreed that a meeting with a Senior Planning Officer at MVDC would be very useful and agreed to schedule a meeting for 9 June 2014.</p> <p>(f) <b>GACC.</b> To discuss and agree donation. The Chair gave an update on the Gatwick consultation and confirmed that the Parish Council completed the consultation rejecting all the proposals. It was acknowledged that the work GACC have undertaken has been invaluable and this work will not stop until the issue comes to a conclusion. The PC agreed to make a donation of £150.00 to GACC, RD proposed, MB seconded.</p> <p>(g) <b>Planning Committee.</b> To discuss and agree Committee members and dates of meetings. The Parish Council agreed to form a Planning Committee with the first meeting to be held on 11 June at 8pm, venue Wastlands. It was agreed that these meetings will be closed. Members will be; RD, GB, PF, and BA. DC will attend if another member is unavailable. The first meeting will be to propose a Planning Policy and Terms of Reference.</p>		

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	<p><b>Actions agreed</b></p> <ul style="list-style-type: none"><li>• To complete annual return (<b>Clerk</b>)</li><li>• To confirm meeting with Planning Officer (<b>Clerk</b>)</li><li>• To donate £150.00 to GACC (<b>Clerk</b>)</li><li>• To draft a Planning Policy and Terms of Reference for 11 June (<b>GB/Clerk</b>)</li></ul>
14/05/08	<p><b>Public Question Time</b></p> <p><b>Police</b> PCSO Zuzana Sucha gave the Parish Council an update on crime from the crime sheet supplied. There had been a rise from 8 crimes to 14 since the last meeting on 17 March. DCllr Michael asked if this increase was cause for concern to which PCSO Sucha confirmed that this is a concern and would result in extra patrols although there is no pattern and the increase in crime is believed to be by opportunist offenders.</p> <p>A Councillor enquired as to what the Police could do regarding parking at Abinger Hammer as it is a real problem during the summer particularly weekends. PCSO Sucha confirmed that this is an issue they are aware of and that patrols would be made and action taken.</p> <p>PCSO Sucha confirmed that Inspector Andy Rundell is leaving Mole Valley for a post at Reigate and Banstead and will be replaced by DI Richard Hamlin. Insp. Rundell will introduce DI Hamlin to the community over the coming weeks.</p> <p>The Chair thanked PCSO Sucha for her update and answering questions.</p> <p><b>Public - Plaque</b> A member of the public asked why both plaques had not been maintained on the wall of Forest Green Village Hall. PF confirmed that one plaque was a war memorial which the Parish Council was responsible for and maintenance was completed in the summer of 2011. The second plaque is a dedication plaque of when the Village Hall was donated to the village and the responsibility of the Village Hall Committee. It was agreed that DC will bring this to the attention of the Village Hall Committee at the meeting in May.</p> <p><b>Public - Planning</b> A member of the public enquired as to why planning applications granted / denied by MVDC were so inconsistent and is a case officer allocated by area? The Chair agreed that there is no continuity in decisions. DCllr Michael confirmed that historically case officers dealt with applications by area unfortunately this is now not the case and there could be a number of applications within one area being dealt with by different officers. The Chair reminded the public that they can object to applications as individuals although it was acknowledged it is difficult to do so when living in a village. DCllr Michael confirmed that the Planning Enforcement Team has increased and to please report any issues where there is thought to be a contravention of planning to the Enforcement Team for investigation.</p> <p><b>Public – Teddy Bears Picnic</b> A member of the public informed the Parish Council of an issue that arose before the Teddy Bears Picnic on 5 May at Abinger Hammer regarding the use of the land. Abinger Cricket Club had indicated that use would not be permitted if the ground remained wet only confirming use days before the event. The Chair confirmed that contact had already been made with Abinger Cricket Club and this issue would be taken on board and dealt with.</p> <p>The Parish Council discussed the cricket pitch and how the land as a whole is managed, it was agreed to obtain the original management agreement/lease to clarify use and maintenance agreements from the Parish Council archives and Hedleys. The Parish Council also agreed to ask the grounds maintenance contractor to quote for all the land owned by APRGC at Abinger Hammer. It was agreed to discuss this at the next APRGC meeting in June.</p> <p><b>Actions agreed</b></p> <ul style="list-style-type: none"><li>• To update website with crime sheet (<b>Clerk</b>)</li><li>• To bring to the attention of the Forest Green Village Hall Committee maintenance of dedication plaque (<b>DC</b>)</li><li>• To obtain management agreement/lease from Hedleys (<b>Clerk</b>)</li><li>• To liaise with Abinger Cricket Club (<b>RD/Clerk</b>)</li><li>• To add Abinger Cricket Pitch to APRGC June agenda (<b>Clerk</b>)</li></ul>
14/05/09	<p><b>Abinger Parish Recreation Ground Charity</b> (a) To receive a report on <b>charity land and management.</b> (i) <b>Abinger Hammer</b> - <b>To update on progress of water pipe wayleaves</b> The Clerk confirmed that no payment had been received from the Wotton Estate and will liaise with Hedleys. - <b>To discuss Juniper Hall</b> The Clerk confirmed that dates had been sent to Juniper Hall to arrange a site meeting. It was agreed to contact Shere Parish Council as they also permit field trips.</p> <p>PC noted that a member of the public brought to his attention that the war memorial required some maintenance work.</p>

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	<p>PF confirmed that the war memorial itself had work carried out in the summer of 2011. BA confirmed that the area beneath the war memorial required tidying and plants cut back which he would look to complete this week (w/e 23 May).</p> <p>The Chair confirmed that she had received correspondence from MVDC regarding reciting a dog bin at Abinger Hammer to which the Parish Council had no objection to.</p> <p>The Chair confirmed that a meeting has been set for 27 May at 11am with MVDC regarding the site for the portaloo in the village car park.</p> <p>(ii) <b>Abinger Common</b> - <b>Stocks</b></p> <p>The Chair confirmed that Richard Hayes-Hall (RHH) has been working on the report and would look to get this to RD by the end of the week (w/e 23 May). RHH confirmed that he would be able to complete the planning application to MVDC although the Parish Council agreed that this should be completed by APRGC. The Chair noted that the work carried out by RHH so far had been free of charge and may include a specification of the work required to complete restoration. After this point his time would be chargeable. Previously the costs for restoration had been discussed with another specialist and the Conservation Officer and a figure of £5,000 to £7,000 was indicated. The Chair reminded the Parish Council that the stocks are the responsibility of APRGC and they are a Grade II listed building and we are obliged to maintain them. With regards to funding, APRGC would seek a grant from the Heritage Lottery Fund and from CCLr Watson.</p> <p>The Parish Council has been approached by the Dorking Advertiser regarding the stocks and Richard Hayes-Hall has suggested that he could draft a press release.</p> <p>- <b>Permission for use of Common for Medieval Fair on 14 June 2014</b></p> <p>The Parish Council granted permission for the Medieval Fair and requested that the green be made good within one week of the fair.</p> <p>(iii) <b>Forest Green</b> - To update on progress of power line wayleave</p> <p>The Clerk confirmed that contact has been made and awaiting response. It was agreed that a fee of £750.00 should be sought from this wayleave.</p> <p>(b) <b>To receive reports on playgrounds and agree any necessary maintenance.</b> The Clerk confirmed that MVDC carry out their bi-annual inspection in May and await report.</p> <p>(c) <b>Future meeting dates for Abinger Parish Recreation Ground Charity (APRGC), venues TBC</b> <b>17 June 2014 – Rose Villa</b> 19 August 2014 21 October 2014 16 December 2014 17 February 2015</p> <p>RD gave apologies for the June meeting and WC for August meeting.</p> <p><b>Actions agreed</b></p> <ul style="list-style-type: none"><li>• To liaise with Hedleys for wayleaves (<b>Clerk</b>)</li><li>• To confirm site meeting with Juniper Hall (<b>Clerk</b>)</li><li>• To contact Shere Parish Council regarding managing field trips within their parish (<b>Clerk</b>)</li><li>• To tidy and cut back plants under war memorial at Abinger Hammer (<b>BA</b>)</li><li>• To meet with MVDC regarding site for portaloo (<b>RD</b>)</li><li>• To liaise with RHH re. planning application for stocks (<b>RD/Clerk</b>)</li><li>• To confirm permission with Medieval Fair (<b>Clerk</b>)</li><li>• To liaise with UK Power Networks re. wayleave (<b>Clerk</b>)</li></ul>
14/05/10	<p><b>Mole Valley District Council</b></p> <p>(a) <b>MVDC.</b> To receive applications etc. notified since last meeting and agree action. The Clerk confirmed that the Parish Council was commenting on three applications.</p> <p>(b) <b>Hurtwood Polo Club Proposed Planning Application – Update</b> The Chair confirmed that the planning application is due to be submitted in July and that an environmental impact assessment will be completed. It was noted that details of an email address were published in the parish magazine anyone wanting information about this planning application can register with this email address</p> <p>The Parish Council discussed volume of cars parked on the track on the village green to the old post office. This indicates that the resident is still running a car business from these premises and they would request MVDC to have another look if this business has legitimate planning permission. It was agreed that the Clerk contact MVDC Planning to</p>

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	<p>investigate.</p> <p><b>Actions agreed</b></p> <ul style="list-style-type: none"><li>To contact MVDC Planning (<b>Clerk</b>)</li></ul>
14/05/11	<p><b>Surrey County Council Highways.</b> To review current situation &amp; to agree any action. The Chair confirmed that the manhole cover at Walliswood/Oakwood Hill had been replaced.</p>
14/05/12	<p><b>SALC.</b> Future events run by Surrey Association of Local Councils. The Clerk will forward RD dates of Chair Briefings.</p>
14/05/13	<p><b>Invitations/Correspondence</b> from other bodies. Highways Forum – Pippbrook, Dorking, 10 October 2014</p>
14/05/14	<p><b>Member's Reports/Notice of Future Business.</b> <u>Prudential RideLondon</u> – Kevin Nash, Route Organiser, RD and DC The Chair confirmed that a site meeting with Kevin Nash had been completed agreeing on fencing. The organisers would like to site toilets at Abinger Hammer and Forest Green and would pay APRGC £200.00 per site. The Parish Council agreed, MB proposed, DC seconded. If the organisers wanted to have a drinks station at Forest Green they would pay APRGC £500.00, the Parish Council would agree. PF proposed, BA seconded. The Chair noted that this is unlikely.</p> <p>The Chair informed the Parish Council of sports grants available and that the deadline is 31 August 2014. It was agreed to add this to the agenda for the July Parish Council meeting.</p> <p><b>Actions agreed</b></p> <ul style="list-style-type: none"><li>To add sports grant to the July meeting agenda (<b>Clerk</b>)</li></ul>
14/05/15	<p><b>Future meetings</b> (all commence at 7.45 pm) <b>21 July 2014 - Abinger Hammer Village Hall</b> 15 September 2014 - Oakwood Hill Village Hall 17 November 2014 - Evelyn Hall, Abinger Common 19 January 2015 – Oakwood Hill Village Hall 16 March 2015 - Abinger Hammer Village Hall</p>
	<p><b>The Chair thanked the public for their attendance and requested that they leave the meeting for Part 2.</b></p>
	<p><b>Meeting finished at 10.20 pm</b></p>