

**MINUTES OF THE ORDINARY MEETING OF ABINGER PARISH COUNCIL**  
**at Abinger Hammer Village Hall on Monday 16<sup>th</sup> July 2012**

**Councillors present:** Mr Farley (PF), Mr Adams (DA), Mrs Doree (RD), Mr Brady (MB), Mr Arminson (BA), Mr Cleaver (PC), Mrs Cunningham (DC) and Mr Bennett (GB).

**Also present:** PCSO Pat Booker (part) and a member of the public D Cuthbert.

**PART ONE**

**12/07/01 Apologies for absence.** Suzanne Bennett (Clerk).

**12/07/02 Declaration of Interests.** All councillors declared trusteeship of APRGC.

**12/07/03 Minutes** of the meeting held on May 21<sup>st</sup> 2012 were discussed and approved BA proposed, DA seconded.

**Mr Farley welcomed everyone and started the meeting.**

**12/07/04 ABINGER PARISH RECREATION GROUNDS CHARITY**

**A] Abinger Hammer.** Tree work was completed in June and to be inspected. Discussed sleepers required at Cricket Club. BA informed that the bridge required re-boarding and confirmed that Mr West would be able to complete work required quickly and had submitted an estimate to the value of £180.00. DA proposed and PC seconded. The willow tree was discussed and suggested that Nick Van Polt be contacted.

**B] Forest Green.** AMBER cleared the pathway as requested which took two days. Thank you to D Cuthbert who kindly opened the cricket pavilion and provided refreshments. The tree at the end of the track on the Forge side requires a branch removing and tidying generally, suggested to wait until Autumn.

**C] Abinger Common.** DA to contact Burleys regarding the rough cut on the green. PF enquired to the padlock replacement at the stocks, DA confirmed a combination lock will be purchased and VAT receipt obtained. DA reported that the Medieval Fair that took place in June raised £17k.

**D] Playground Signs.** Signs have been installed at all the playgrounds.

**E] Playground Reports** Confirmed new company had been commissioned and MVDC submitted report dated May 2012.

**F] Date, time & place of next Trustees' Meeting** was discussed and agreed as Tuesday 21<sup>st</sup> August at 8pm at Rose Villa, Abinger Hammer.

**12/07/05 PUBLIC QUESTION TIME.**

**PCSO Pat Booker** – presented the parish councillors with a crime sheet (22<sup>nd</sup> May to 15<sup>th</sup> July) and that crime was down compared to the previous report. The parish were asked to be vigilant as there had been attempted theft from sheds. PCSO Booker also confirmed that the Royal Mail post box located at Okewood Hill had been reported stolen.

**D. Cuthbert** – enquired as to whether all the sleepers had been laid, PF confirmed that all the sleepers purchased had been laid (three sleepers wide) at various locations on the green at Forest Green and Abinger Hammer. PF confirmed that more sleepers are required. D. Cuthbert enquired as to the maintenance plan for the sandy path across the green and DC suggested that it is cleared annually.

**Correspondence from public.** PF opened a letter from residents at Oakfields, Walliswood regarding the requirement of tree work to the rear of the property. PF to review with residents and confirm whose land the tree is on (APRGC or MVDC) and confirm appropriate action.

**12/07/06 ABINGER PARISH COUNCIL BUSINESS**

**A] WASP bus.** D. Cuthbert confirmed that the bus is very busy and has regular bookings although private bookings are expected to tailor off during the winter. The WASP bus are looking for more volunteer drivers.

**B] Section 137 Grants.** Okewood Village Hall – MB to clarify specification and quotes for new cooker in that an application can be considered. A grant for AMBER was considered for their work at Forest Green and an amount of £200.00 was agreed, DA proposed, BA seconded. DA thanked the parish council on behalf of the Chairman of the Evelyn Hall Committee for their recent grant and the project had a shortfall of £20k which they would be able to borrow interest free for a period of two years before interest becomes chargeable. DA confirmed that the builders had been appointed and due to start work on 22 July with the project scheduled for completion in 12 weeks subject to suitable weather.

**C] Clerk's Financial Report** and authorise **issue of cheques.** DC proposed, BA seconded. Signatories were discussed and agreed as RD and DA.

**D] Receive Audit for 2011-12.** Councillors discussed and agreed audit sign off. PF proposed, BA seconded. The audit forms were signed by the Chairman.

**E] Risk Assessments.** Nothing to add/amend.

**F] Parish Plan.** The councillors discussed how the parish council could engage the community in the parish plan. RD suggested that the parish plans from Ockley and Capel be obtained and read by all the councillors.

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PC enquired how the website could be better utilised and what information should be published. The councillors discussed investigating the cost of enhancing the plans, the public's engagement and that this may require a separate meeting. PF suggested to review at the next Trustees meeting.

**G] Oakwood Hill Village Hall.** D. Cuthbert advised that the building work continues on the new room at the side of the building and that the disabled toilet is to be updated.

**H] Oakwood Hill Telephone Box.** PF explained that the telephone box is to be removed from Oakwood Hill and the adoption scheme that BT are offering parish and town councils at the cost of £1.00. The councillors discussed the scheme and agreed that the Clerk should contact BT advising that mobile phone signals are poor in the area and the telephone box provides an vital service to the community. This action is urgent.

**I] War Memorials.** Date to be agreed with Sherlocks.

**J] Walliswood Village Hall Gate.** Awaiting quotes, Clerk to chase.

**12/07/07 MOLE VALLEY DISTRICT COUNCIL**

**A] Planning.** Discussed planning applications.

**12/07/08 SURREY COUNTY COUNCIL**

**A] Highways.** Contact to be made with SCC to complain about the condition of the Horsham Road and Ruckmans Lane (possibly due to recent flooding and the heavy lorries on way to brickworks or car yard). Lyefield Lane is also in a terribly state of repair. GB recently contacted MVDC with regards to the bus shelter at Walliswood as it had been knocked onto its side. MVDC repaired the shelter and GB is to write acknowledging repair and request reflective signage.

**12/07/09 SCAP&TC.** No meetings or information to report.

**12/07/10 CORRESPONDENCE/REPORTS/INVITATIONS FROM OTHER BODIES.**

**Parish Forum Meeting** on Wednesday 24<sup>th</sup> October at Betchworth Village Hall, RD confirmed attendance.

**12/07/11 MEMBERS' REPORTS/NOTICE OF FUTURE BUSINESS.** Nothing to report.

**12/07/12 NEXT MEETING.** Confirmed as Monday 17<sup>th</sup> September at Okewood Hill Village Hall at 7.45 pm. Clerk to book hall. RD gave apologies for this meeting.