

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 17th October 2022 at 7pm

Venue	Okewood Hill Village Hall																																												
Councillors	Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Ed Bigland (EB) David Keene (DK) Ros Doree (RD)																																												
Clerk	Beccy Anderson (BA)																																												
Attending																																													
Item																																													
1	Attendance and Apologies for Absence																																												
2	Declarations of Interest – All councillors are the trustee for APRGC.																																												
3	Public Question Time - No members of the public attended																																												
4	Approval of the Minutes of the Parish Council meeting held on 26 th September 2022 <ul style="list-style-type: none">The Minutes of the meeting having previously circulated were taken as read.																																												
5	Planning <ul style="list-style-type: none">(a)Councillors noted the minutes of 3rd October 2022 (b) approved Cllr RD as a permanent member of the Planning Committee																																												
6	Matters arising from previous Minutes - Cllr RD raised the issue of the Planning Tracker on the APC website was not picking up appeals. Cllr DK agreed to contact HugoFox to remedy the issue.																																												
7	To receive Clerk’s financial report and to authorise issue of cheques <ul style="list-style-type: none">Approve bank reconciliation – Councillors approved the September 2022 bank reconciliation.Approve payments – The payments for October 2022 were approved. <table><tr><td></td><td></td><td>OCTOBER 2022 PAYMENTS</td><td></td></tr><tr><td></td><td>Daniel Turner (DTAS)</td><td>Flailing/strimming Forest Green</td><td>835.00</td></tr><tr><td></td><td>HMRC</td><td>Clerks PAYE & NI October 2022</td><td>418.27</td></tr><tr><td></td><td>Mulberry & Co</td><td>Payroll services July - Sept 2022</td><td>126.00</td></tr><tr><td></td><td>Online Playgrounds</td><td>Replacement spring for AH playground</td><td>260.40</td></tr><tr><td></td><td>PKF Littlejohn</td><td>External Audit 2021/2022</td><td>360.00</td></tr><tr><td></td><td>Rebecca Anderson</td><td>Clerks expenses September 2022</td><td>89.05</td></tr><tr><td></td><td>Okewood Hill Village Hall</td><td>Hall hire 17/10/2022</td><td>34.00</td></tr><tr><td></td><td>Glovers GM (Jake Burley)</td><td>September 2022 GM</td><td>1,196.06</td></tr><tr><td></td><td>Kelley Smith</td><td>AH playground repairs</td><td>150.00</td></tr><tr><td></td><td></td><td>TOTAL</td><td>3,468.78</td></tr></table>			OCTOBER 2022 PAYMENTS			Daniel Turner (DTAS)	Flailing/strimming Forest Green	835.00		HMRC	Clerks PAYE & NI October 2022	418.27		Mulberry & Co	Payroll services July - Sept 2022	126.00		Online Playgrounds	Replacement spring for AH playground	260.40		PKF Littlejohn	External Audit 2021/2022	360.00		Rebecca Anderson	Clerks expenses September 2022	89.05		Okewood Hill Village Hall	Hall hire 17/10/2022	34.00		Glovers GM (Jake Burley)	September 2022 GM	1,196.06		Kelley Smith	AH playground repairs	150.00			TOTAL	3,468.78
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	<ul style="list-style-type: none">Councillors reviewed and approved the Qtr 2 Budget Monitoring Report noting an amendment to the tree expenditure figure. The Clerk reminded councillors she would presenting a budget for 2023/2024 at the November 2022 meeting.Online Banking – Councillors approved and signed the application.
8	<p>Platinum Jubilee Trees</p> <ul style="list-style-type: none">Councillors noted the email from the Treescapes project. Cllr PC agreed he would take delivery of the trees and councillors agreed they would not need volunteers from SCC but the Clerk would inform local residents once the planting is arranged if they wanted to volunteer to help planting.
9	<p>Grounds Maintenance/Playground Maintenance Contracts for 2023/2024</p> <ul style="list-style-type: none">Councillors reviewed the quotes from JB and the analysis of costs from the Clerk. Councillors approved the quotes for 2023/2024.
10	<p>Clerks holiday leave/extra hours</p> <ul style="list-style-type: none">Councillors reviewed the spreadsheet and approved the request for overtime of 23.5 hours.
11	<p>Chairs announcements –</p> <ul style="list-style-type: none">Councillors discussed the emails from an Oakfields residents regarding the oak trees neighbouring the properties. Councillors agreed they would need to wait for the tree survey results which will state any works needed at the site.
12	<p>Date of next Meeting – Monday 28th November 2022, 7pm Abinger Common Village Hall</p>
14	<p>Matters to consider excluding the public -</p> <ul style="list-style-type: none">No matters needing discussion

The meeting closed at 19.40pm