

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Ordinary Council Meeting of Abinger Parish Council

Dear Councillors,

You are duly summoned to the Ordinary Council Meeting of the Parish Council that will take place on Wednesday 26th June 2019 at the Walliswood Village Hall commencing 8:00pm.

Members of the public are welcome to attend this meeting and speak for a maximum of five minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair.

B Anderson
Clerk to the Council

21st June 2019

The Public Bodies [Admission to Meetings] Act 1960 provides that meetings of local councils shall be open to the public. Provision is made for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest. Items which appear in Part 2 of the agenda are submitted for consideration when members of the public may, by resolution, have been excluded.

Agenda

ITEM	TITLE	LEAD
1	Attendance and Apologies for Absence - Recommendation: To accept apologies and reasons for absence.	Chair
2	To receive any declarations of interests in respect of any items on the agenda - Recommendation: receive any declarations of interest.	Chair
3	PUBLIC QUESTION TIME (5 minutes) - <i>prior notice of any question to your Parish Councillor please</i>	
4	Approval of the Minutes of the annual meeting of the Parish Council held on 28th May 2019 - Recommendation: The Council to approve and the Chair to sign as a correct record, the minutes of the ordinary meeting of the Parish Council held on 28 th May 2019.	Chair
5	Matters Arising from previous Minutes (For information only) - Recommendation: To note the information. <ul style="list-style-type: none">• Planning applications to pollard trees – update from Clerk.	Chair
6	To receive Clerk's financial report and to authorise issue of cheques - Recommendation: (a) approve bank reconciliation (b) approve payments (c) approve Section 37 Grants.	Chair
7	Reserves – Recommendation: To review the report from the Clerk and approve the earmarking of reserves.	Clerk
8	Audit and Annual Governance Statement: Recommendation: (a) To receive and approve the report from the internal auditor (b) approve the Annual Governance Statement.	Clerk
9	Annual Return 10/04/2018 to 31/03/2019 – to consider the approval of the Annual Governance and Accountability Return (AGAR): Recommendation: To approve the AGAR and the Chair to sign the declaration.	Clerk & Chair
10	APC Bank signatories – a) confirm new bank signatories b) explain online process to add/remove signatories	Clerk
11	Playgrounds Inspection – Recommendation: to approve a) inspection report b) councillor inspections frequency	Chair
12	Planning – Recommendation: (a) to approve the report from Cllr Cunningham	DC
13	Donations – To consider request from Okewood Hill Village Hall Committee for £500 donation	Chair
14	Chair's announcements - Recommendation: To consider the information and action as appropriate.	Chair
19	Date of next meeting Next Parish Council meetings: To be advised	Chair
20	To consider excluding the public from the remainder of the meeting having regard to the nature of the business to be discussed.	Chair

Members of the public should be aware that being present at a meeting of the Council be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.