

**MINUTES OF THE ORDINARY MEETING OF ABINGER PARISH COUNCIL
at Walliswood Village Hall on Monday 21st May 2012**

Councillors present: Mr Adams, Mrs Doree, Mr Brady, Mr Arminson, Mr Cleaver, Mrs Cunningham and Mr Bennett.

Also present: Suzanne Bennett (Clerk).

PART ONE

12/05/01 Election of Chairman. Mr Arminson (seconded by Mrs Doree) nominated Mr Farley, there being no further nominations, Mr Farley was elected unopposed. Mr Farley accepted post although citing this would be his last year standing as Chairman.

12/05/02 Apologies for absence. Apologies were received from Mr Chaffe who also tendered his resignation. The Chairman accepted Mr Chaffe's resignation and thanked him for his contributions to the Parish Council.

12/05/03 Declaration of Interests. All councillors declared trusteeship of APRGC. Mr Adams declared interest in Item 9 B] Section 137 for Evelyn Hall, Abinger Common.

12/05/04 Minutes of the meeting held on March 19th 2012 were discussed and amendment of Mr Brady as having sent apologies and did not attend the ordinary meeting. DA proposed, BA seconded.

12/05/05 Vice-chairman. Mr Arminson (seconded by Mr Brady) nominated Mrs Doree, there being no further nominations, Mrs Doree was elected unopposed.

12/05/06 Appointments. Council made the following appointments:

SCAP&TC: Mrs Doree

WASP Bus: Mr Farley

Highways: Mrs Doree, Mrs Cunningham and the Clerk.

Walliswood Village Hall: Mr Farley

Abinger Hammer Village Hall: Mr Arminson

Evelyn Hall: Mr Adams

Forest Green Village Hall: Mrs Doree

Oakwood Hill Village Halls: Mr Brady

North Wards Magazine Correspondent: Clerk

South Wards Magazine Correspondent: Clerk

Peter Farley welcomed everyone and started the meeting.

12/05/07 ABINGER PARISH RECREATION GROUNDS CHARITY

A] Abinger Hammer. Treeline will be completing tree works at Abinger Hammer on 29th June.

B] Forest Green. Chairman confirmed that the sleepers are to be laid on 30th May. Highways sign requires straightening outside Gosterwood, clerk to contact SCC. AMBER are confirming date with Clerk. Councillors stated their availability with regards to being on site for this work to be completed which the Clerk noted. RD and DC spoke to a local resident regarding part of a parish council pond which was welcomed and issue was resolved. DC requested that a management plan be discussed at the Trustees meeting for the village green and for the Clerk to add to the item to the agenda.

C] Abinger Common. DA cited that the stocks are in terrible condition and require urgent attention. The parish councillors instructed the Clerk to gain quotes for repair.

D] Playground Reports Bennett's playground reports have been received. Clerk confirmed with MVDC that the frequency of playground inspections at the parish Council discretion although 'best practice' would be to visually inspect monthly. MVDC produce reports in April and October for the parish council. The councillors discussed the frequency and service given by the current contractor and agreed to cancel this contract. It was decided that the playgrounds should be inspected bi-monthly by an external party which are to be confirmed. The Clerk was asked to appoint an alternative company to provide free inspections of all the playgrounds in the first instance for discussion at the July meeting.

E] Date, time & place of next Trustees' Meeting was discussed and agreed as Tuesday 19th June at 8pm at Rose Villa, Abinger Hammer.

12/05/08 PUBLIC QUESTION TIME.

No questions arose.

12/05/09 ABINGER PARISH COUNCIL BUSINESS

A] WASP bus. The Chairman reported that the WASP bus had been doing very well with private hire bookings. The regular supermarket trips had been losing numbers. SCC have been repaying fares while Sussex only pay one way (bringing visitors into the county).

B] Section 137 Grants. Two grant applications had been made; Evelyn Hall – Amenity Block Project and Oakwood Hill Village Hall – Purchase of new cooker. The Clerk informed the parish councillors that the limit for Section 137 Grants under the Local Government Act 1972 for the current financial year is £10077.60 and explained how this figure is calculated.

Evelyn Hall's request was discussed fully and considering all information provided agreed to grant a sum of £5000.00 which RD proposed and MB seconded.

Oakwood Hill Village Hall's request was discussed and agreed that before a decision could be made more information was required to which the Clerk was asked to write and request.

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Councillors agreed that recent requests had raised awareness of the requirement of a formal process in the form of a Grants Policy. GB circulated a draft policy for discussion. The councillors agreed that a formal grants policy should be compiled this was proposed by MB and seconded by PC.

Councillors requested the Clerk to produce an expenditure document of all annual running costs of the parish council and add this item to the agenda for the June Trustees meeting.

C] Clerk's Financial Report and authorise **issue of cheques**. BA proposed, RD seconded. The insurance policy was discussed and agreed, DA proposed and BA seconded.

D] Audit for 2011-12. This item is carried forward to the July meeting.

E] Risk Assessments. Nothing to add/amend.

F] Parish Plan. Surrey Community Action met with parish councillors on 16th April at Walliswood Village Hall to discuss in detail a Parish Plan, the impact and how to engage the community. Documents supplied are to be circulated by the Clerk.

G] Oakwood Hill Village Hall. The refurbishment is going well with tickets for the Jubilee celebrations being sold out.

H] War Memorials. Clerk to chase for start date for work at Abinger Hammer, Abinger Common and Forest Green.

I] Medieval Fair. Councillors agreed use of Abinger Common green for the fair on Saturday 16th June.

J] Peasleake School. Councillors agreed use of Abinger Hammer green for the teddy bears picnic on Saturday 5th May,

12/05/10 MOLE VALLEY DISTRICT COUNCIL

A] Planning. Discussed planning applications.

12/05/11 SURREY COUNTY COUNCIL

A] Highways. There are many pot holes in the Oakwood area which can be reported via the website or via phone.

12/05/12 SCAP&TC. Nothing to report.

12/05/13 CORRESPONDENCE/REPORTS/INVITATIONS FROM OTHER BODIES. Clerk read invitations for councillors information. **Parish Forum Meeting** on Wednesday 24th October Betchworth Village Hall, details to follow.

12/05/14 MEMBERS' REPORTS/NOTICE OF FUTURE BUSINESS. Nothing to report.

12/05/15 NEXT MEETING. Confirmed as Monday 16th July at Abinger Hammer Village Hall at 7.45 pm. Clerk to book hall.

PART TWO

Meeting ended at 9.45pm