

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

DRAFT Minutes of APC Council Meeting held on 18th March 2024 at 7pm

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| Venue | Abinger Common Village Hall |
| Councillors | Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Ed Bigland (EB) Ros Doree (RD) Eliza Rudkin (ER) Philip Rawlings (PR) Lin Roworth-Stokes (LRS) |
| Clerk | Beccy Anderson (BA) |
| Attending | Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Ros Doree (RD) Philip Rawlings (PR) Lin Roworth-Stokes (LRS) |
| Item | |
| 1 | Attendance and Apologies for Absence - EB & ER |
| 2 | Declarations of Interest – All councillors are the trustee for APRGC. |
| 3 | Public Question Time <ul style="list-style-type: none">No questions |
| 4 | Approval of the Minutes of the Parish Council meeting held 19th February 2024 <ul style="list-style-type: none">The Minutes of the meeting having previously circulated were taken as read and approved. |
| 5 | Matters arising from previous Minutes - <ul style="list-style-type: none">None |
| 6 | Chairs Announcements <ul style="list-style-type: none">The Chair mentioned the oak tree overhanging Sutton Lane in Abinger Common. The Clerk stated she would check the instructions given to TKThe Chair also spoke about the planning application for The Volunteer pub stating local residents were happy with the application as it should retain the pub to serve residents and are waiting to hear the outcome of the application. |
| 7 | To receive Clerk's financial report and to authorise issue of cheques. <ul style="list-style-type: none">(a) Approve bank reconciliation – Councillors approved the February 2024 bank reconciliation.(b) Approve payments – The payments for March 2024 were approved. |

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| | Chq No | | MARCH 2024 PAYMENTS | |
| | 2171 | Rebecca Anderson | Clerks Expenses February 2024 | 76.25 |
| | 2172 | Surrey Hills Society | Subscription 2024 | 30.00 |
| | 2173 | Safeplay | Feb 2024 inspections | 194.40 |
| | 2174 | Airlie (Kelley Smith) | AH & AC playground repairs | 545.00 |
| | 2175 * | Mulberry & Co | Payroll services Oct-Dec 2023 | 126.00 |
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| | | | | |
| | | | TOTAL | 971.65 |
| | <p>This cheque is re-issued for cheque 2163 (issued Jan 2024)</p> <p>2175 * cancelled as cheque lost</p> | | | |
| 8 | Forest Green Working Party <ul style="list-style-type: none"> (a) Councillors approved the amended Terms of Reference for the Forest Green Working Party (b) The Clerk informed councillors of what information she had regarding approximate running costs for the proposed playground. She agreed to email the working party the information gathered so far. (c) Councillors discussed the draft communication/survey and Cllr LRS agreed to circulate an amended draft Councillors and the Clerk. Councillors discussed the area of the Parish which will canvassed for responses. The Clerk agreed to send the working party members a copy of the electoral roll (just showing addresses) so councillors can agree the area to be canvassed. Councillors discussed and agreed the threshold for positive responses to go ahead for the playground proposal would be 60% of received responses. | | | |
| 9 | Forest Green Village Green works <ul style="list-style-type: none"> Councillors approved the quotation from DTAS for £970 + VAT for the 2024 Forest Green Village Green flailing works | | | |
| 10 | Forest Green Speed Survey & Qualitative Survey <ul style="list-style-type: none"> Cllr PR updated councillors informing them the FG group would be carrying out a qualitative survey within the Forest Green area in their bid to reduce the speed limit on the Horsham Road in Forest Green to 30mph | | | |
| 11 | Gatwick <ul style="list-style-type: none"> Cllr RD confirmed Cllr ED completed and submitted the PC response regarding the FASIS process. | | | |
| 12 | Grounds Maintenance Contract | | | |

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| | <ul style="list-style-type: none">Councillors discussed the request from Clovers Grounds Maintenance for an increase which was not approved. They decided it was increased last year after the shock increase of the price of fuel and other consumables, but an increase was not warranted this year. It was also noted the contracts would need to be reviewed by the PC November 2024 (for April 2025 budget). |
| 13 | Okewood Hill Residents Association Grant Application <ul style="list-style-type: none">Councillors discussed the application for a grant to repair the adopted telephoned box. The requested was not approved as all community groups had agreed to be responsible for maintenance and recent repairs at FG were self-funding. The Clerk was instructed to respond to OHRA. |
| 14 | Playground Inspections & Signage <ul style="list-style-type: none">(a) Councillors approved the Playsafe quotation of £55.50 per site for the bi-annual playground inspections for 2024/2025 for 3 playgrounds. (b) Councillors agreed to inspect the playgrounds (and report back next month) now repairs had been completed at AC and AH. (c) Councillors discussed the need for signage at playgrounds to include littering. The Clerk was instructed to email councillors ideas and quotes for additional signage. Councillors also noted the need to remove Covid signage no longer needed. |
| 15 | Surrey County Council Surveys <ul style="list-style-type: none">(a) Cllr RD reported the SCC Rights of Way Improvement Plan response had been completed and submitted. (b) Cllr PR updated councillors regarding the Vision Zero response. |
| 16 | Date of next Meeting – Monday 22 nd April 2024, 7pm Walliswood Village Hall |
| 17 | Matters to consider excluding the public - <ul style="list-style-type: none">None |

The meeting closed at 20.50pm