

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

APPROVED Minutes of Ordinary Meeting

Date & Time:	Monday 28 January at 7.45pm
Venue:	Walliswood Village Hall
Chair:	Peter Farley (PF)
Clerk:	Suzanne Bennett
Councillors:	Ros Doree (RD), Barrie Arminson (BA), Gary Bennett (GB), Deardre Cunningham (DC), Mike Brady (MB)
Present:	PCSO Zuzuna Sucha (part), RPCSO Mohammed Shuja (part), CCllr Hazel Watson and eight members of the public

PART ONE

No.	Item
13/01/01	Apologies for absence Paul Cleaver (PC), David Adams (DA) The Chairman welcomed everyone and started the meeting.
13/01/02	Declaration of Interests All councillors declared trusteeship of Abinger Parish Recreation Grounds Charity (APRGC)
13/01/03	Minutes of the meeting held on 19 November 2012 were discussed and approved. BA proposed, DC seconded.
13/01/04	<p>(a) Charity Land Management</p> <p>I. Abinger Hammer tree work Discussed there is a small amount of work outstanding from contractor Treeline. The councillors agreed that this work should be completed by the end of March and that BA will check.</p> <p>II. Abinger Common stocks The Clerk gave an update that contact had been made with The Dorking Hills Preservation Society who arranged for Mr Ansell to contact to the Clerk to confirm a site visit. Contact had been made and it was agreed the site visit would take place as soon as the weather improved.</p> <p>III. Forest Green Chairman gave an update regarding the agreed works at Forest Green. Still outstanding:</p> <ul style="list-style-type: none"> - issue of parking to the north & south of The Parrot, preference to install posts, require three quotes. - discussed re-installing ditches before installing posts, some exploratory work required for pipes. - Pond at Collins Farm of which APRGC owns 70%, there is a willow to pollard which is to be completed within the next few weeks. - agreed to purchase ten sleepers to be delivered to Kingfisher Farm for storage, RD proposed and BA seconded. <p>IV. Grounds maintenance contract for 2013 The councillors discussed the requirements for 2013 and that comparable quotes would be required. Agreed to request Burleys to breakdown their quote detailing schedule of work. This would enable a comprehensive tender request to take to market.</p> <p>Abinger Common Cricket Club Discussed the cutting of the grass by Abinger Cricket Club and the amount charged annually by the club.</p> <p>(b) Playgrounds Clerk confirmed that there is a small fund of £1,013.76 available for playgrounds from MVDC.</p> <p>Future Trustees' meetings (all commence at 8pm) 19 February 2013 at Rose Villa, Abinger Hammer</p> <p>Actions agreed</p> <ul style="list-style-type: none"> • To check on works carried by Treeline at Abinger Hammer (BA) • To arrange a walk over the ditches at Forest Green with DC (PF) • To meet with Mr Ansell at stocks, Abinger Common and report back to the council (Clerk) • To contact three contractors to quote for installation of posts at The Parrot, Forest Green (Clerk) • To ensure work on willows at Collins Farm is completed (Clerk) • Purchase ten sleepers and arrange for delivery to Kingfisher Farm (Clerk) • To contact Burleys regarding breakdown of quotation (Clerk) • Include Abinger Cricket Club grass cutting on agenda for next Trustees meeting (Clerk)

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

APPROVED Minutes of Ordinary Meeting

13/01/05	<p>Public Question Time</p> <p>PCSO Sucha gave crime report for Abinger parish (November 2012 to January 2013) explaining that crime had increased since the last report. A large volume of oil had been stolen to which PCSO Sucha informed that there are ways of securing tanks and that the Neighbourhood Crime Reduction Officer (Mike Bessent) would be able to give advice and can be contacted by calling 101.</p> <p>A member of the public enquired as to where information is published, PCSO Sucha confirmed information is on the police website, newsletters are forwarded by email to Neighbourhood Watch members, local papers, parish magazines and television.</p> <p>GB asked if the crime report presented at each meeting could be supplied electronically to publish on the parish website, PCSO Sucha confirmed that this would be acceptable and would forward to the Clerk.</p> <p>A member of the public asked if there was Neighbourhood Watch in Walliswood, PCSO Sucha would find out and inform the Clerk.</p> <p>PCSO Sucha also explained the Country Watch scheme which allows its members to be contacted by text message keeping the community informed of what's going on in the area.</p> <p>RPCSO Shuja gave an update to concerns raised by the residents of Walliswood to speeding through the village. RPCSO Shuja confirmed that he had visited the village on four occasions over four weeks during rush hour (early morning). He explained what actions a Roads PCSO were able to enforce on speeding cars and what speed limits would need to be reached before action is taken. RPCSO Shuja explained that it is the County Council who have the power to reduce speed limits on roads and install calming measures and explained that if a speed reduction was required then information would be required to present to the council for consideration. Installation of a speed detection radar for one week would record cars in both directions, date, time and speed of the vehicle, the data collected would be analysed and formulated into a graph as evidence of speeding.</p> <p>A member of the public identified that there were two locations; Walliswood Green Road and Froggetts Lane that experienced speeding cars and requested that both roads be monitored with the speed detection radar. It was agreed that this device should be used in two locations where speeding is prevalent.</p> <p>RPCSO Shuja informed the public and parish council of a scheme that would allow members of the public to stand on the side of the road and record speeding cars which would enhance the data collected by the police and strengthen a case for a speed reduction. A free of charge training course would be available to members of Community Speed Watch which would require a minimum of three volunteers and one nominated co-ordinator who would be responsible for the equipment and uploading the data recorded onto a police portal. Members of the public were very interested.</p> <p>GB made the public aware that he would be supportive of the scheme and would act as a liaison between Speed Watch members and the parish council. GB asked if this information could be supplied electronically and uploaded onto the parish council website, RPCSO Shuja agreed that the information could be published and would enquire if the leaflet could be forwarded to the Clerk.</p> <p>A member of the public enquired if the parish council could ask the county council to reduce the speed limit, the Chairman explained that a request from the parish council would not be enough evidence for a road speed reduction to be placed. The Clerk informed the public of the Dorking Hills Highways Forum on 8 March which is an ideal platform to raise this issue as members of Highways and county councillors attend. RD and Clerk will be attending and will raise this issue.</p> <p>PF thanked the PCSO Sucha and Roads PCSO Shuja for their reports which were very informative.</p> <p>A member of the public encouraged the parish council to install the posts outside The Parrot, Forest Green to stop large cars and horse boxes parking on the verges. This was noted and will be discussed at the March meeting.</p> <p>Actions agreed</p> <ul style="list-style-type: none">• To send the Clerk an electronic copy of the crime report (PCSO Sucha)• To send the Clerk an electronic copy of the Community Speed Watch scheme (Roads PCSO Shuja)• To raise speeding issue at Dorking Hills Highways Forum (RD, Clerk)
13/01/06	<p>(a) Wasp bus. It was reported that bus was doing well and the next meeting is being held on 23 April.</p> <p>(b) Section 137 Grants. The parish council discussed the draft Section 137 Policy and it was agreed to adopt. RD proposed, DC seconded.</p> <p>(c) Financial. The financial statement and budget document was reviewed and approved. DC proposed, BA seconded.</p> <p>(d) Precept 2013-14. The parish council discussed the precept requirement for 2013-14 and agreed to request £21,000 from MVDC (no increase on 2012-13). BA proposed, GB seconded.</p>

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

APPROVED Minutes of Ordinary Meeting

	<p>(e) Risk Assessments. No amendments to be made.</p> <p>(f) Parish Plan. This item to be carried forward to the March meeting.</p> <p>(g) Oakwood Hill Village Hall. MB read a letter of thanks from Oakwood Hill Village Hall for the grant given in 2012.</p> <p>(h) BT Telephone Kiosks. Clerk gave update to councillors and public on the adoption of kiosks. The councillors agreed that contact be made with the residents association of Oakwood Hill and timeframe confirmed for adoption.</p> <p>(i) Parish Council Website. GB confirmed that amendments had been made to the website and it is work in progress. GB suggested upload of information from Police crime sheet and Speed Watch Scheme.</p> <p>(j) Walliswood Village Hall. Mr Quinnell gave the parish council an overview of a music event the WVHA would like to hold in summer 2013. The marshalled event would not be widely advertised with a ticket only policy (200-250) and proposed end time of 22.30. The open air event is aimed mostly a local residents who would walk although parking is available at the village car park. Mr Quinnell confirmed that there would be no fireworks. The councillors agreed to give permission to the WVHA for the music event. MB proposed, BA seconded.</p> <p>Actions agreed</p> <ul style="list-style-type: none"> • To forward Precept request to MVDC (Clerk) • To contact Oakwood Hill Resident Association for update on adoption of telephone box (Clerk) • To liaise with Police for appropriate material / links for upload to the parish council website (Clerk/GB) • To confirm permission to WVHA for music event (Clerk)
13/01/07	<p>Mole Valley District Council</p> <p>(a) Planning. The Chairman confirmed that there had been planning applications since the last meeting but none that required any action.</p>
13/01/08	<p>Surrey County Council</p> <p>(a) Highways. Councillors noted that they were very pleased with the gritting that took place in the parish before the bad weather.</p> <p>Note. Highways Forum, 8 March 10am at Pippbrook, Dorking</p>
13/01/09	<p>SALC.</p> <p>Agreed to discuss the following at March meeting.</p> <p><u>21 May 2013 - Surrey Local Council's Forum</u> Dorking Halls £20.00 +VAT per delegate</p> <p><u>15 October 2013 - Surrey ALC's AGM</u> East Horsley Village Hall 0930 registration 1330 Close FOC</p> <p><u>3 December 2013 - Surrey Local Council's Update</u> Centenary Hall, Smallfield - FOC</p>
13/01/10	<p>Correspondence/Reports/Invitations</p> <p>Clerk gave report to councillors on attendance of an Informal Meeting of Parish Council Clerks including the attendance of Interim Chief Exec Yvonne Rees at Dorking in December 2012 and January 2013.</p> <p>Clerk drew to the councillors' attention to an amount £1013.76 collected by MVDC through S106 tax that was available to the parish council for playground equipment. It was agreed this item be discussed at the next Trustees meeting in February.</p> <p>Clerk explained that three cycle events were due to visit Mole Valley (July, August and September), although routes had not been agreed they would be circulated as soon as confirmed by MVDC.</p> <p>Actions agreed</p> <ul style="list-style-type: none"> • To add item to Trustees agenda (Clerk)
13/01/11	<p>Member's Reports/Notice of Future Business.</p> <p>BA requested that the bus timetable be sourced for display at Abinger Hammer.</p> <p>The parish council discussed request from Martin Grant Homes to replant flower bed located in the village car park and display a sign with the company name. It was agreed that permission would be given to replant the flower bed but not to display a sign as it may lead the public to believe the car park is owned by the company.</p> <p>Actions agreed</p> <ul style="list-style-type: none"> • To obtain bus timetable and forward to BA (Clerk) • To confirm permission to replant flower bed but not to display a company sign (Clerk)
13/01/12	<p>Future meetings (all commence at 7.45 pm)</p> <p>18 March at Abinger Hammer Village Hall</p>
	<p>Meeting finished at 9.25 pm</p>