

# Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

## DRAFT Minutes of APC Council Meeting held on 19<sup>th</sup> February 2024 at 7.15pm

<b>Venue</b>	Forest Green Village Hall
<b>Councillors</b>	Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Ed Bigland (EB) Ros Doree (RD) Eliza Rudkin (ER) Philip Rawlings (PR) Lin Roworth-Stokes (LRS)
<b>Clerk</b>	Beccy Anderson (BA)
<b>Attending</b>	Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Ed Bigland (EB) Ros Doree (RD) Eliza Rudkin (ER) Philip Rawlings (PR) Lin Roworth-Stokes (LRS)
<b>Item</b>	
1	<b>Attendance and Apologies for Absence</b> - None
2	<b>Declarations of Interest</b> – All councillors are the trustee for APRGC.
3	<b>Public Question Time</b> <ul style="list-style-type: none"><li>A member of the public asked councillors if they would consider publishing draft minutes of the previous meeting before they are formally approved. Councillors discussed and instructed the Clerk to publish draft minutes with the agenda for the following months meeting.</li></ul>
4	<b>Approval of the Minutes of the Parish Council meeting held 22<sup>nd</sup> January 2024</b> <ul style="list-style-type: none"><li>The Minutes of the meeting having previously circulated were taken as read and approved.</li></ul>
5	<b>Matters arising from previous Minutes</b> - <ul style="list-style-type: none"><li>Playground repairs The Clerk informed councillors she had instructed KS to undertake the repairs last month and will contact him to find out when he will commence work.</li><li>Gatwick Airport - Cllr EB updated councillors regarding the runway extension consultation process and confirmed he was working with GH on a draft response for councillors to approve. The Clerk confirmed this would be an agenda item for the next Full Council meeting.</li></ul>
6	<b>Chairs Announcements</b> <ul style="list-style-type: none"><li>The Chair updated councillors regarding the next planning application for the Volunteer pub. The Planning Committee councillors agreed to re-arrange the next Planning Committee meeting to take place at Abinger Common so nearer for interested residents to attend.</li></ul>

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7	<p><b>To receive Clerk’s financial report and to authorise issue of cheques.</b></p> <ul style="list-style-type: none"><li>• (a) Approve bank reconciliation – Councillors approved the January 2024 bank reconciliation.</li><li>• (b) Approve payments – The payments for February 2024 were approved.</li></ul> <table><tr><td></td><td></td><td><b>FEBRUARY 2024 PAYMENTS</b></td><td></td></tr><tr><td></td><td>Rebecca Anderson</td><td>Clerk’s expenses Feb 2024</td><td>115.66</td></tr><tr><td></td><td>Surrey Playing Fields Assoc</td><td>Subscription 2023/2024</td><td>10.00</td></tr><tr><td></td><td>Oakwood Hill Village Hall</td><td>27th November 2023 meeting</td><td>15.00</td></tr><tr><td></td><td>Oakwood Hill Village Hall</td><td>June 2024 meeting</td><td>30.00</td></tr><tr><td></td><td>Seal Calibration</td><td>Defib pad for Okewood Hill defib</td><td>88.20</td></tr><tr><td></td><td>HMRC</td><td>Clerks NI &amp; Paye February 2024</td><td>382.68</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td><b>TOTAL</b></td><td><b>641.54</b></td></tr></table>			<b>FEBRUARY 2024 PAYMENTS</b>			Rebecca Anderson	Clerk’s expenses Feb 2024	115.66		Surrey Playing Fields Assoc	Subscription 2023/2024	10.00		Oakwood Hill Village Hall	27th November 2023 meeting	15.00		Oakwood Hill Village Hall	June 2024 meeting	30.00		Seal Calibration	Defib pad for Okewood Hill defib	88.20		HMRC	Clerks NI & Paye February 2024	382.68							<b>TOTAL</b>	<b>641.54</b>
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8	<p><b>Abinger Common Road Safety &amp; Signage</b></p> <ul style="list-style-type: none"><li>• Cllr EB updated Councillors. A 20mph limit had been implemented on Donkey Lane and some residents do not like all the signage. Cllr EB is still working with Wotton Estates and Cllr Hazel Watson to replace signage on Abinger Lane.</li></ul>																																				
9	<p><b>Forest Green Working Party</b></p> <ul style="list-style-type: none"><li>• Cllr LRS updated councillors regarding the Working Party meeting of 5<sup>th</sup> February 2024. Councillors discussed communication/survey needs under item 15.</li></ul>																																				
10	<p><b>Tree Works</b></p> <ul style="list-style-type: none"><li>• Cllr DC reported that TK had completed the works at Abinger Common village green and has commenced works on the ash trees on the Holmbury Lane, Forest Green. He will be working 2/3 days per week to continue works.</li></ul>																																				
11	<p><b>Defibrillator Cabinets</b></p> <ul style="list-style-type: none"><li>• The Clerk informed councillors that the cabinets at Forest Green and Walliswood now leak, letting in water as the plastic has degraded. The cabinet at Abinger Hammer will be checked next week. Metal cabinets would be a better choice as they can also be heated. The Clerk was asked</li></ul>																																				

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	to draft a letter to local adjacent businesses who could be approached to ask for funding.
14	<b>Date of next Meeting</b> – Monday 18 <sup>th</sup> March 2024, 7pm Abinger Common Village Hall
15	<b>Matters to consider excluding the public -</b> <ul style="list-style-type: none"><li>• Councillors discussed the Clerk's working hours.</li><li>• Councillors discussed the communication needs of the Forest green Working Party and agreed (a) The next step would be to undertake a survey to consult with residents (b) Councillors would send suggestions and amendments of the draft communication/survey to Cllr LRS to take back to the Working Party.</li></ul>

**The meeting closed at 21.30pm**