

# Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

## APPROVED Minutes of Ordinary Meeting

<b>Date &amp; Time:</b>	Monday 15 July 2013 at 8.00pm
<b>Venue:</b>	Abinger Hammer Village Hall
<b>Chair:</b>	Ros Doree (RD)
<b>Clerk:</b>	Suzanne Bennett
<b>Councillors:</b>	Gary Bennett (GB), Peter Farley (PF), Barrie Arminson (BA), Deardre Cunningham (DC), Mike Brady (MB), David Adams (DA), Paul Cleaver (PC)
<b>Present:</b>	PCSO Zuzana Sucha (part), Richard Hayes-Hall (part), CCIr Hazel Watson and members of the public.

### PART ONE

No.	Item
13/07/01	<b>Apologies for absence</b> None. The Chair welcomed everyone and started the meeting.
13/07/02	<b>Declaration of Interests</b> All councillors declared trusteeship of Abinger Parish Recreation Grounds Charity (APRGC).
13/07/03	<b>Minutes</b> of the meeting held on 20 May 2013 were discussed and approved. PF proposed, DC seconded.
13/07/04	<p><b>(a) Charity Land Management</b></p> <p><b>(i) Abinger Hammer</b></p> <ul style="list-style-type: none"> <li>- <b>Emergency works since last meeting.</b> The Chair gave a breakdown of work that has been completed since the last meeting; to remove a fallen tree at the playground and removal of a dead tree on the green. BA confirmed that the Cricket Club would remove the corkscrew willow. The Chair thanked BA for cleaning and tidying the war memorial recently.</li> <li>- <b>To consider three quotations to remove dead Willow from green.</b> The Chair confirmed that the quotations received would be considered in Part 2 of the meeting.</li> <li>- <b>Litter at the green.</b> Councillors discussed the issue of litter left at the green at the foot of the overflowing bins as the warm weather had attracted many visitors. Councillors agreed to contact MVDC to request more frequent litter collections and installation of signs asking visitors to take their litter home.</li> </ul> <p><b>(ii) Abinger Common</b></p> <ul style="list-style-type: none"> <li>- <b>Stocks.</b> An informative presentation was given by Mr Hayes-Hall with regards to the research undertaken to date and his work to ascertain any parts of the stocks which are 'original' and if the age of the stocks could be determined. At this stage evidence and analysis would date three pieces of timber to between late 1700's and early 1800's. The research continues and Mr Hayes-Hall will keep the parish council up to date. The Chair thanked Mr Hayes-Hall for his thorough analysis and presenting to the parish council.</li> </ul> <p><b>(iii) Forest Green</b></p> <ul style="list-style-type: none"> <li>- <b>Works carried out since last meeting.</b> The Chair confirmed that the most sleepers had been laid although after inspecting the bridges it was felt that ones that were only two sleepers wide required another to be laid. It was confirmed that the memorial bench for Mr Short had been installed. MB enquired as to when the village sign would be reinstalled after being knocked down by a car and when the railings by Collins Farm were due for repair. The Chair was able to confirm that SCC Highways had ordered a new sign although it was likely to take some time to be delivered / installed and that the railings were on their A&amp;E list to repair which takes approx. 28 days once reported (15 or 16 June). The parish councillors discussed concerns raised by a resident regarding the condition of the pond on the green and agreed that work is required during the Autumn. DC raised concern over the volunteer path clearing event scheduled for 21 July as the weather had been extremely warm and was not ideal to carry out manual work. The parish council agreed to postpone the event to later in the year.</li> </ul> <p><b>(iv) Walliswood</b></p> <ul style="list-style-type: none"> <li>- <b>Trees at Oakfields.</b> The Chair explained that she and GB had visited residents at Oakfields regarding large oak trees damaging a fence. They agreed for the removal of the branches and the job has been completed. The residents would like more cut back from the oaks. The parish councillors discussed and agreed that the residents would need to contact MVDC as the parish council only lease the land from MVDC.</li> <li>- <b>Play equipment.</b> The Clerk updated the parish council with some provisional costs for a large piece of climbing equipment (approx. £15,000 to £20,000). It was agreed that the Clerk collate costs for a smaller piece of equipment and report back to the parish council.</li> </ul> <p><b>(b) To receive reports on playgrounds and agree any necessary maintenance.</b> The Clerk updated the parish council on the repair work being carried out by Safeplay and confirmed a cost saving had been made of £400.00 from the previous quotation with work starting shortly.</p>

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	<p><b>(c) Future meeting dates for Abinger Parish Recreation Ground Charity (APRGC).</b> Confirmed as Tuesday 20 August 2013 at Fulvens House, Horsham Road, Abinger Hammer 15 October 2013 17 December 2013 17 February 2014</p> <p><b>Actions agreed</b></p> <ul style="list-style-type: none"><li>• To liaise with Mr Hayes-Hall regarding research of the stocks <b>(Chair)</b></li><li>• To contact MVDC regarding litter at Abinger Hammer <b>(Clerk)</b></li><li>• To contact Kuan Hare to complete work on the sleepers at Forest Green <b>(Chair/Clerk)</b></li><li>• To add Forest Green pond to the September meeting agenda <b>(Clerk)</b></li><li>• To contact resident at Oakfields and confirm contact to be made with MVDC <b>(Chair)</b></li><li>• To collate costs for a smaller piece of play equipment <b>(Clerk)</b></li><li>• To add Forest Green path clearing to the September meeting agenda <b>(Clerk)</b></li></ul>
13/07/05	<p><b>Public Question Time</b></p> <p><b>PCSO Sucha</b> gave the parish council and public an overview of the crime record sheet. Crimes had doubled since the last meeting in May. Theft from vehicles (money, valuables and registration plates) continued and reminded the parish council and public to be vigilant when leaving cars at beauty spots that these items are hidden away or removed. PCSO Sucha confirmed that weekend patrols are taking place at beauty spot car parks and officers are checking for any cars that have valuables on show and taking action by writing to the owner.</p> <p>PCSO Sucha confirmed that thefts from outbuildings had taken place across the parish with items such as chain saws, trimmers and lawn mowers being stolen. Theft of heating oil had taken place and PCSO Sucha asked the parish councillors and the public to be wary and report anything suspicious by dialling 101. BA told PCSO Sucha that a resident had used 101 recently and had been impressed with the service.</p> <p>PCSO Sucha reported that troublesome phone calls are being received in the parish and that residents can report them to trading standards and also BT to stop receiving these types of calls.</p> <p>PCSO Sucha reported of an older resident being approached at their home, informing the resident that work was required on their property which they could complete for a fixed price. The resident was asked for the fee up front and informed they would be happy to escort the resident to the bank to draw out the cash. PCSO Sucha reiterated that any suspicious behaviour should be reported and where possible not to allow strangers into the house calling 101 or 999 if required.</p> <p>The Chair thanked PCSO Sucha for the crime report and updating the parish council.</p> <p><b>A member of the public</b> enquired to the road resurfacing at Forest Green and if it would have any impact on the cycle race scheduled for 21 July. The Chair confirmed that an email had been received from SCC reassuring that the planned works would be completed in time for the event although if for any reason it was incomplete the road would remain closed to the general public including cyclists. The Chair confirmed that the parish council is hosting a meeting with other local parish councils regarding cycling events on 29 July.</p>
13/07/06	<p><b>(a) Wasp bus.</b> PF reported that the secretary had not received a copy of the Section 137 policy. The Clerk advised that she would contact and ensure that a copy is received.</p> <p><b>(b) Section 137 Grants.</b> None received.</p> <p><b>(c) Financial.</b> The financial statement was reviewed and approved. MB proposed, DC seconded.</p> <p><b>(d) Audit.</b> The parish councillors discussed the audit document for 2012-13 financial year and approved. DA proposed, BA seconded.</p> <p><b>(e) Parish Plan.</b> The councillors confirmed that a stall had been taken at the Medieval Fair and Forest Green Village Day with more interest gained at the latter. A stall will also be taken at Oakwood Flower Show with RD, PC, DC, MB and GB attending over the course of the day 12.00 – 4.30pm. It was agreed the importance of attending these local events and should continue.</p> <p><b>(f) Oakwood Hill Village Hall.</b> MB reported that the hall will be extending the kitchen with plans submitted to MVDC. MB will keep the parish council updated on progress.</p> <p><b>(g) BT Telephone Kiosks.</b> Clerk gave update to councillors and public on the adoption of kiosks. The Clerk is awaiting formal breakdown of insurance to forward to Mr Crouch for reimbursement.</p> <p><b>(h) Parish Council Website.</b> GB suggested that links be added i.e. Trading Standards. Also where the information is available list details of cycling events and publicise the parish council attendance at local events.</p>

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	<p><b>(i) Wotton Combined Charities.</b> The parish council considered a request to elect an APC representative for this charity but agreed there was insufficient information regarding the charity and will ask the nominee to attend the September meeting.</p> <p><b>(j) Cycling Events.</b> The Chair confirmed that Abinger Parish Council are hosting a meeting inviting other local parish councils to discuss cycling events, GB, BA, DC, MB, DA and PC confirmed their attendance. The Chair informed the parish council of an invitation received to a meeting with Rhian Boast of SCC which only extends to Chairs of parish councils. The Chair will keep the parish council informed.</p> <p><b>Actions agreed</b></p> <ul style="list-style-type: none"> <li>To forward Section 137 Policy to WASP Community Bus <b>(Clerk)</b></li> <li>To forward formal insurance breakdown of BT Kiosk to Mr Crouch for reimbursement <b>(Clerk)</b></li> <li>To invite Wotton Combined Charities nominee to September meeting <b>(Clerk)</b></li> </ul>
13/07/07	<p><b>Mole Valley District Council</b></p> <p><b>(a) Planning.</b> A councillor enquired if planning permission would be required to site a caravan on land at Pasturewood Lane. It was agreed that this should be reported to MVDC.</p> <p><b>Actions agreed</b></p> <ul style="list-style-type: none"> <li>To report caravan on Pasturewood Lane <b>(Clerk)</b></li> </ul>
13/07/08	<p><b>Surrey County Council</b></p> <p><b>(a) Highways.</b> Discussed resurfacing in 13/07/05.</p>
13/07/09	<p><b>SALC.</b></p> <p>Agreed to discuss the following at July meeting.</p> <p><u>15 October 2013 - Surrey ALC's AGM East Horsley Village Hall 0930 registration 1330 Close FOC</u></p> <p><u>3 December 2013 - Surrey Local Council's Update Centenary Hall, Smallfield - FOC</u></p>
13/07/10	<p><b>Correspondence/Reports/Invitations</b></p> <p>Parish Forum – 16 October 2013, 7.45pm at The Reading Room, Old Road, Buckland RH3 7DY</p> <p>Finance Meeting with MVDC – date to be agreed, Clerk, RD &amp; GB to attend.</p>
13/07/11	<p><b>Member's Reports/Notice of Future Business.</b></p> <p>None.</p>
13/07/12	<p><b>Future meetings</b> (all commence at 7.45 pm)</p> <p><b>16 September</b> at Oakwood Hill Village Hall</p> <p><b>18 November</b> at Evelyn Hall, Abinger Common</p> <p><b>20 January 2014</b> at Walliswood Village Hall</p> <p><b>17 March 2014</b> at Abinger Hammer Village Hall</p>
	<p><b>Meeting finished at 10.10 pm</b></p>