

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

APPROVED Minutes of Ordinary Meeting

Date & Time:	Monday 17 September 2012 at 7.45pm
Venue:	Oakwood Hill Village Hall
Chair:	Peter Farley (PF)
Clerk:	Suzanne Bennett
Councillors:	Barrie Arminson (BA), Paul Cleaver (PC), Gary Bennett (GB), Deardre Cunningham (DC)
Present:	PCSO Zuzuna Sucha (part) and eight members of the public

PART ONE

No.	Item
12/09/01	Apologies for absence Ros Doree (RD), David Adams (DA) and Mike Brady (MB) The Chairman welcomed everyone and started the meeting.
12/09/02	Declaration of Interests All councillors declared trusteeship of Abinger Parish Recreation Grounds Charity (APRGC)
12/09/03	Minutes of the meeting held on 16 July 2012 were discussed and approved. BA proposed, PC seconded. DC proposed that future minutes include matters arising. All Councillors agreed Actions agreed <ul style="list-style-type: none"> • Matters arising to be added to all future meeting minutes
12/09/04	<p>(a) Charity Land Management</p> <p>Forest Green Chairman discussed Councillors recent visit to Forest Green where a number of jobs were discussed and identified:</p> <ul style="list-style-type: none"> - issue of parking to the north & south of The Parrot, preference to install posts - Pond at Collins Farm of which APRGC owns 70%, there is a willow to pollard, ash sapling & dead elm to remove. - agreed to cut back to sight line to our boundary line on Ockley Road - sapling oak east of Forge Cottage - opposite Danes Mead overhanging trees - on the old shop road pollard two willows & remove the ivy - track towards Waterlands Farm there is an ash sapling in the ditch - agreed more sleepers required - at the large pond to pollard large willow - willow bushes require trimming - millennium bench requires cleaning & wire brushing - sandy path remove stumps <p>BA proposed all works to be completed, all Councillors agreed</p> <p>Pointers (Forest Green) by The Parrot Request received from new business to install direction signs at the junction of Ockley & Holmbury Road and alongside dog bin & rubbish bin at Forest Green (opposite entrance)</p> <p>Installation of three signs (discussed at recent meeting with owner) and duration discussed. Agreed the signs can be installed for a maximum period of six months. All Councillors agreed.</p> <p>Abinger Hammer Abinger Cricket Club notified Abinger Parish Council (APC) that the equipment to repair the fencing has been ordered. Will raise APC request to extend fencing their next meeting in September.</p> <p>Letter received requesting APC to consider installation of a skate park at Abinger Hammer. All Councillors agreed to write letter of thanks advising costs will be investigated.</p> <p>Discussed Surrey County Council bus stop signs & timetable could possibly be published on a post near the walled garden, need to contact Martin Grant Homes to discuss request.</p>

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	<p>Abinger Common Received request from Holmbury St. Mary Playgroup to use the village green on Sunday 14 October for a fundraising event. Discussed and agreed. GB proposed, PC seconded.</p> <p>(a) Abinger Hammer tree work Discussed concerns that tree work recently carried out had not been completed as per specification following site visit. Issue to be raised with contractor.</p> <p>(b) Playgrounds Clerk gave update on when reports would be available from the new contractor.</p> <p>Next Trustees' meeting confirmed 16 October 2012 at Rose Villa, Abinger Hammer at 8pm.</p> <p>Actions agreed</p> <ul style="list-style-type: none">• To contact contractor, meet and agree works at Forest Green, by end of October if possible to allow for any foliage to be placed on bonfire (PF)• To write to Pointers confirming decision of Council (Clerk)• Costs of skate park to be investigated at Abinger Hammer (Clerk)• Respond in writing to skate park request (Clerk)• Martin Grant Holmes to be contacted regarding SCC bus stop signs (BA)• PF & BA to meet contractor to review tree works at Abinger Hammer. Email quotation & map to PF & BA (Clerk)
12/09/05	<p>Public Question Time PCSO Sucha gave crime report for Abinger parish (July to date) Olympic cycle event was very successful, with good spirits on the day. Police received thanks from members of public for their involvement, the event a friendly and fun. PF thanked the PCSO Sucha for the report.</p> <p>A member of the public enquired whether the stolen post box at Oakwood Hill had been reported by APC to Royal Mail. The Clerk confirmed this had been reported. Members of the public discussed concerns about the post box not being reinstalled and advising it was in regular use providing a vital service to the community.</p> <p>Members of the public requested that APC contact Surrey Highways regarding urgent repairs (potholes) on Ruckmans Lane.</p> <p>Members of the public raised concerns regarding reduced road width as a result of overgrown hedge at Forest Green (outside Wicklands Farm)</p> <p>Members of the public enquired whether a speed camera at Forest Green would reduce speeding. PF explained that a temporary camera had been operated by the police in the past.</p> <p>It was noted that the Holmbury to Forest Green road would be reduced to a 40mph limit shortly.</p> <p>Countryline buses are now running services through Forest Green. It was suggested that timetables should be posted on notice boards.</p> <p>The Surrey Hills sign at Forest Green cannot be seen due to overgrown vegetation.</p> <p>Concerns were raised regarding speeding motorbikes using the A29 at weekends. Part of the A29 falls under Ockley Parish Council.</p> <p>Information regarding new cooker installation was given to APC by a member of the Oakwood Hill Village Hall Committee. The cooker is £1500.00 and a request for contribution was made along with request to refurbish the notice board outside the hall. Councillors thanked the presenter, agreed for the refurbishment to be carried out by the committee with the request to be discussed under Section 137 Grants item 6b.</p> <p>A member of the public raised concerns over the Brickworks (Walliswood) fencing in footpaths and obstructing rights of way. Further information to be forwarded to the Clerk.</p> <p>A Walliswood Village Hall Association (WVHA) member requested a signed copy of the Walliswood village hall lease from APC and enquired when a payment would be made in respect of the recent roof replacement. PF explained the hall is owned by the Council and it was previously agreed it would contribute to renovation costs. WVHA obtained a tripartite grant whereby Surrey County Council and Mole Valley District Council (MVDC) would both pay one third of the costs leaving WVHA to pay the remaining third. The Councillors requested more information regarding the grant.</p> <p>Actions agreed</p> <ul style="list-style-type: none">• To follow up report to Royal Mail regarding replacement post box at Oakwood Hill. (Clerk)

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	<ul style="list-style-type: none"> Ruckmans Lane state of repair to be raised at forthcoming Highways forum in October and forwarded to Surrey County Council (SCC) Highways officer (RD) Report overgrown hedge at Forest Green to SCC Highways (Clerk) Countryline bus routes to be investigated and timetables to be displayed on relevant notice boards (Clerk) Clearance of foliage around Surrey Hills sign at Forest Green to be added to contractor works list (PF) Forward Walliswood Village Hall lease to committee member (Clerk) To forward WVHA grant information to Councillors once received. Councillors to review and feedback at next meeting (Clerk & All Councillors)
12/09/06	<p>(a) Wasp bus. It was reported that the bus is doing well with regular supermarket trips. The bus also takes pupils from Abinger Common School swimming to Dorking every Friday morning in term time.</p> <p>(b) Section 137 Grants. The councillors discussed the application from Oakwood Hill Village Hall for a new cooker to which a grant of £750.00 would be made. GB proposed and PC seconded. GB gave an overview of the Section 137 Grant policy (draft) this to be discussed in further detail at the November meeting, with a full budget to be provided by the Clerk. GB invited feedback by the end of October.</p> <p>(c) Financial. The financial statement was reviewed and approved. BA proposed, DC seconded.</p> <p>(d) Risk Assessments. No amendments to be made.</p> <p>(e) Parish Plan. This item to be carried forward to the November meeting.</p> <p>(f) Oakwood Hill Village Hall. Councillors acknowledged recent renovations carried out.</p> <p>(g) BT Telephone Kiosks. Clerk gave update to councillors and public on the adoption of kiosks. The residents association will adopt the kiosk at The Dene and an association for Oakwood Hill is in the process of being created. In the interim a member of the public will meet the cost of the insurance.</p> <p>(h) War memorials. Clerk reported that the contractor had not confirmed dates when works would be started/completed. Agreed APC to write to contractor with deadline for reply or alternative suppliers will be sourced. DC proposed, BA seconded.</p> <p>(i) Walliswood Village Hall gate. PF confirmed these quotes would be opened and discussed in Part 2.</p> <p>(j) Parish Council Website. GB discussed proposed content and approval process. Members of the public advised a website would be of benefit to community. Discussed the publishing of draft minutes, must be clear they are 'unapproved'. GB requested feedback in respect of draft content. Item discussed at the November meeting.</p> <p>Actions agreed</p> <ul style="list-style-type: none"> To raise cheque for Oakwood Hill Village Hall (Clerk) Full budget document required for circulation to Councillors before November meeting (Clerk) Contact BT to request notification if and when other kiosks in the parish become under threat for removal (Clerk) Write to Sherlocks to confirm deadline for works agreed (Clerk)
12/09/07	<p>Mole Valley District Council</p> <p>(a) Planning. No action required.</p>
12/09/08	<p>Surrey County Council</p> <p>(a) Highways. Actions under minute item 12/09/05</p>
12/09/09	<p>SCAP&TC. Nothing to report.</p>
12/09/10	<p>Correspondence/Reports/Invitations Parish Forum Meeting on Wednesday 24 October at Betchworth Village Hall.</p>
12/09/11	<p>Member's Reports/Notice of Future Business. None.</p>
12/09/12	<p>Future meetings (all commence at 7.45 pm)</p> <p>19 November at Evelyn Hall, Abinger Common</p> <p>21 January at Walliswood Village Hall</p> <p>18 March at Abinger Hammer Village Hall</p>
	<p>Meeting finished at 10.15pm</p>