

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 17th August 2020 at 8:01pm

Venue	Remote Meeting via Zoom
Councillors	Paul Cleaver (PC) Carla Jones (CJ) Deardre Cunningham (DC) Henry Barnard (HB) Maria Belcher (MB) Ed Bigland (EB) Johan Ingles-Le Nobel (JIN) Jerry Strzebrakowski (JS) Sam Lucking (SL)
Clerk	Beccy Anderson (BA)
Attending	Henry Barnard (HB) Carla Jones (CJ) Maria Belcher (MB) Deardre Cunningham (DC) Ed Bigland (EB) Sam Lucking (SL)
Item	
1	Attendance and Apologies for Absence – JIN, PC
2	To receive any declarations of interests in respect of any agenda items – <ul style="list-style-type: none">All councillors have an interest in APRGC charity.
3	PUBLIC QUESTION TIME – No members of the public attending
4	Approval of the Minutes of the Annual Council Meeting of the Parish Council held on 20th July 2020 <ul style="list-style-type: none">The Minutes of the meeting having previously circulated were taken as read. They were agreed and signed by the Chair.
5 Action Clerk	Planning. <ul style="list-style-type: none">DC reported that after consulting some councillors, she had responded to MVDC planning regarding application no MO/2020/0998. DC also stated she wanted to stand down as Lead on planning, asking for another councillor to take over. It was decided to let the other councillors think it over to see who will be willing to take over the responsibility with the possibility of future meetings to take place over Zoom. HB thanked DC for all her hard workProposed changes to Planning Regulations. Councillors stated they had not had time to read through all the documents and would welcome advice. The Clerk had approached MV planning for advice and will chase them for a response. EB offered to look at proposed legislation and the Clerk would check the deadlines for responses to NALC.
6 Action Clerk	Matters Arising from previous Minutes (For information only) <ul style="list-style-type: none">Update on adopted Telephone Boxes. The Clerk reported she had heard from the Walliswood group, who reported they had completed the renovations. BB will be informing the Clerk the names to go on the agreement. DC reported she had seen TW from the Forest Green group. He stated he has been very busy working since lockdown had lifted but he would be contacting other members of the group.
7	To receive Clerk's financial report and to authorise issue of cheques <ul style="list-style-type: none">Period 4 2020/2021 Budget Report. The Clerk presented the Period 4 Budget Report, sharing the file remotely asking the councillors to look at highlighted areas to adjust budget if necessary. Adjustments were recorded for Village Hall Hire, Playground repairs, Village Greens Maintenance, Village Green Centenary

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 17th August 2020 at 8:01pm

	<p>and Grants. The Councillors agreed to review budget/spending at Period 6 2020.</p> <ul style="list-style-type: none"> The Bank Reconciliation for Period 4 was approved and signed. The payments for Period 4 were approved (payment to Norbury Wood Products adjusted 18/8/2020 to allow for error) <table border="1" data-bbox="448 568 1401 1014"> <thead> <tr> <th colspan="4">PAYMENTS AUGUST 2020</th> </tr> </thead> <tbody> <tr> <td>17/08/2020</td> <td>Burleys</td> <td>Grounds Maint July 2020</td> <td>465.52</td> </tr> <tr> <td>17/08/2020</td> <td>HMRC</td> <td>Clerks Tax NI August 2020</td> <td>291.52</td> </tr> <tr> <td>17/08/2020</td> <td>Rebecca Anderson</td> <td>Clerks expenses July 2020</td> <td>89.90</td> </tr> <tr> <td>17/08/2020</td> <td>Josh Flynn</td> <td>GM AH & AC playgrounds strim</td> <td>195.00</td> </tr> <tr> <td>17/08/2020</td> <td>Josh Flynn</td> <td>GM AH Hazel & 3 litter picks</td> <td>335.00</td> </tr> <tr> <td>17/08/2020</td> <td>Norbury Park Wood Products</td> <td>Deposit for 3 benches</td> <td>1,384.50</td> </tr> <tr> <td colspan="3" style="text-align: right;">TOTAL</td> <td>£2,761.44</td> </tr> </tbody> </table>	PAYMENTS AUGUST 2020				17/08/2020	Burleys	Grounds Maint July 2020	465.52	17/08/2020	HMRC	Clerks Tax NI August 2020	291.52	17/08/2020	Rebecca Anderson	Clerks expenses July 2020	89.90	17/08/2020	Josh Flynn	GM AH & AC playgrounds strim	195.00	17/08/2020	Josh Flynn	GM AH Hazel & 3 litter picks	335.00	17/08/2020	Norbury Park Wood Products	Deposit for 3 benches	1,384.50	TOTAL			£2,761.44
PAYMENTS AUGUST 2020																																	
17/08/2020	Burleys	Grounds Maint July 2020	465.52																														
17/08/2020	HMRC	Clerks Tax NI August 2020	291.52																														
17/08/2020	Rebecca Anderson	Clerks expenses July 2020	89.90																														
17/08/2020	Josh Flynn	GM AH & AC playgrounds strim	195.00																														
17/08/2020	Josh Flynn	GM AH Hazel & 3 litter picks	335.00																														
17/08/2020	Norbury Park Wood Products	Deposit for 3 benches	1,384.50																														
TOTAL			£2,761.44																														
<p>8 Action Clerk HB</p>	<p>Playgrounds Opening & Inspections</p> <ul style="list-style-type: none"> Playground Inspections – The Clerk informed the councillors the first inspection was carried out by Safeplay and PC attended AH and spoke to inspector. The Councillors agreed to review the report at the September 2020 meeting Covid Risk Assessments for playground. The Councillors reviewed and approved the quote from Conservation Access for £395 (also agreeing the quote for Tree Zoning/Tree management Policy for £770) Playground Opening – HB agreed to review the risk assessments and the Clerk informed the Councillors she had a quote of £94.51 from Careprint to print a banner for each playground with Covid guidance for users. She will liaise with Conservation Access regarding the final proof for the banners. SL asked the Clerk to look into contacting the Parish insurers to provide risk assessments with a view to any premium adjustments. 																																
<p>9 Action SL</p>	<p>Walliswood Village Hall</p> <ul style="list-style-type: none"> Update. The Clerk updated the councillors regarding the planning application which has been approved by MVDC. The VH committee had reported they were waiting for the outcome of their grant claim. SL stated he had been in contact with MM and would be meeting him on 18/8/2020 to discuss repairs needed to the VH chimney stack. 																																
<p>10</p>	<p>Chair's announcement - none</p>																																

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 17th August 2020 at 8:01pm

11	Date of next meeting Next Parish Council meetings: <ul style="list-style-type: none">Monday 21st September 2020 Remote via Zoom & informal meeting with SL on 7th September 2020 at 6pm at Forest Green
12	To consider excluding the public – <ul style="list-style-type: none">No matters

The meeting closed at 21.05pm

Signed.....

Date.....