

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 18th January 2021 at 7:31pm

Venue	Remote Meeting via Zoom
Councillors	Paul Cleaver - Chair (PC) Carla Jones (CJ) Deardre Cunningham (DC) Henry Barnard (HB) Maria Belcher (MB) Ed Bigland (EB) Johan Ingles-Le Nobel (JIN) Jerry Strzebrakowski (JS) Sam Lucking (SL)
Clerk	Beccy Anderson (BA)
Attending	Paul Cleaver (PC) Carla Jones (CJ) Maria Belcher (MB) Deardre Cunningham (DC) Sam Lucking (SL)
Item	
1	Attendance and Apologies for Absence – JIN, EB, HB & JS
2	To receive any declarations of interests in respect of any agenda items – <ul style="list-style-type: none">All councillors have an interest in APRGC charity.
3	PUBLIC QUESTION TIME – Michael Miles from Walliswood Village Hall Association attended to update councillors on the works needed. Councillors reviewed a quote and agreed to pay for the drainage works for the sum of £2,870. The Clerk will liaise with MM to pay the contractor directly on completion of works.
4	Approval of the Minutes of the Annual Council Meeting of the Parish Council held on 23rd November 2020. <ul style="list-style-type: none">The Minutes of the meeting having previously circulated were taken as read. They were agreed and signed by the Chair.
5 Action Clerk	Planning. <ul style="list-style-type: none">The Councillors reviewed the Planning Committee meeting minutes for January 11th, 2021.The Councillors reviewed and approved the responses for planning applications, MO/2020/1844/PLA Land adjacent to Tilley's Croft and MO/2020/2016 Fair View, Abinger Lane
6 Action Clerk	Matters Arising from previous Minutes (For information only) <ul style="list-style-type: none">Adopted Telephone Boxes. The Clerk reported that she had chased the FG group last week as the group had not completed the agreement or started any improvements. The Clerk had received an email from CB, a local resident, asking about the telephone box, offering to make repairs to the box. The councillors instructed the Clerk to contact CB asking him to make contact with the FG group to see what can be done.
7 Action Clerk/ Councillors	To receive Clerk's financial report and to authorise issue of cheques. <ul style="list-style-type: none">The Bank Reconciliations for Period 8 & 9 were approved and signed.The payments for Period 9 were approved.

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 18th January 2021 at 7:31pm

	JANUARY 2021 PAYMENTS		
Burleys	Grounds Maint Nov 2020	465.52	
HMRC	Clerks Tax & NI Dec 20	335.77	
HMRC	Clerks Tax & NI Jan 21	335.77	
Mulberry & Co	Internal Audit Fees	216.00	
Mulberry & Co	Payroll Fees	126.00	
Seal Calibration	Defib inspection Inv 18745	102.00	
Seal Calibration	Defib inspection Inv 18746	102.00	
Seal Calibration	Defib inspection Inv 18747	102.00	
Seal Calibration	Defib inspection Inv 18748	102.00	
Beccy Anderson	Clerks expenses Nov & Dec 2020	93.17	
	TOTAL	1,980.23	
	<ul style="list-style-type: none"> Interim Internal Audit Report 20/21 The Councillors reviewed and approved the report. The Chair stated he was pleased with the report and thanked the Clerk for her hard work. Risk Assessment. The Councillors reviewed and approved the Risk Assessment and noted that the document needed to be reviewed on an on-going basis due to the current pandemic. 		
8	Grounds Maintenance/Playgrounds Maintenance for 2021/2022/2023 <ul style="list-style-type: none"> The councillors reviewed the quotation documents and agreed the Chair would contact the Clerk to add content to the draft quotation documents 		
9	Playgrounds <ul style="list-style-type: none"> The councillors noted the receipt of the MVDC annual playground inspection report. 		
10	Walliswood Village Hall <ul style="list-style-type: none"> This item was discussed under item 3 MM attending for Walliswood VH 		
11 Clerk/ CJ	Forest Green Cricket Club <ul style="list-style-type: none"> The councillors reviewed and approved the FG Cricket Club request for a contribution to the costs of installing new doors to the cricket pavilion. The full amount asked for (£1,178.32) was granted as a S137 grant. 		
12 Action Clerk/ DC SL	Countryside Access to Dorking Rural <ul style="list-style-type: none"> DC stated she would be attending the above meeting, arranged by Cllr Clack on January 20th. DC was unsure about exact nature of the meeting as there 		

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 18th January 2021 at 7:31pm

	was no agenda but would submit some items for discussion. SL asked to attend the meeting and the Clerk will forward a meeting invitation
13	Chair's announcement – none
14	Date of next meeting Next Parish Council meetings: <ul style="list-style-type: none">Monday 15th February 2021 Remote via Zoom
15	To consider excluding the public – <ul style="list-style-type: none">No matters

The meeting closed at 20.26pm

Signed.....

Date.....