

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 15th June 2020 at 8:01pm

Venue	Remote Meeting via Zoom
Councillors	Paul Cleaver (PC) Carla Jones (CJ) Deardre Cunningham (DC) Henry Barnard (HB) Maria Belcher (MB) Ed Bigland (EB) Johan Ingles-Le Nobel (JIN) Jerry Strzebrakowski (JS)
Clerk	Beccy Anderson (BA)
Attending	Paul Cleaver (PC) Carla Jones (CJ) Deardre Cunningham (DC) Maria Belcher (MB) Johan Ed Bigland (EB)
Item	
1	Attendance and Apologies or Absence – JS, JIN
2	To receive any declarations of interests in respect of any agenda items – <ul style="list-style-type: none">All councillors have an interest in APRGC charity.
3	PUBLIC QUESTION TIME – <ul style="list-style-type: none">Councillor Hazel Watson attending to comment on Abinger Hammer at APRGC meeting
4	Approval of the Minutes of the Annual Council Meeting of the Parish Council held on 18th May 2020 <ul style="list-style-type: none">The Minutes of the meeting having previously circulated were taken as read. They were agreed and signed by the Chair.
5	Planning. <ul style="list-style-type: none">DC reported there was no planning meeting this month. DC wanted to draw councillors' attention to planning application in Capel for an access road to a dormant brickworks of which there was a previous application to reopen brickworks to source clay which would be taken to Ewhurst brickworks for production. This would have an impact on traffic levels between to 2 sitesEB asked about a property at Abinger Common. MVDC had levied a charge on the property stating it was a re-build not a renovation and the owners thought the levy of £45K was income to the parish council. DC thought the levy was CIL (Council Infrastructure Levy) of which a very small percentage is paid to the parish council.
6	Matters Arising from previous Minutes (For information only) <ul style="list-style-type: none">None
7 Action Clerk HB CJ	To receive Clerk's financial report and to authorise issue of cheques <ul style="list-style-type: none">The clerk presented the AGAR for 2019/2020 which was agreed and signed by the ChairThe clerk presented the Year End Audit Report for 2019/2020. The areas for attention included 1) APC website needed amending/updating with minutes – CJ to assist the Clerk 2) Risk assessment needs updating to include risks for virus pandemic – HB agreed to do this 3) Reserves – discussed at APRGC meetingThe bank reconciliations for Periods 1 & 2 2020/2021 were agreed and signed by the Chair

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	<ul style="list-style-type: none"> • Payments for June 2020 were agreed by councillors <table border="1"> <thead> <tr> <th></th> <th>JUNE 2020</th> <th></th> </tr> </thead> <tbody> <tr> <td>Came & Company</td> <td>APC Insurance</td> <td>964.73</td> </tr> <tr> <td>Mulberry & Co</td> <td>Internal Audit</td> <td>180.00</td> </tr> <tr> <td>Rebecca Anderson</td> <td>Clerks Expenses May 2020</td> <td>313.10</td> </tr> <tr> <td>St Peter & St Paul, Ewhurst *</td> <td>Re-issue chq 1881</td> <td>300.00</td> </tr> <tr> <td>Forest Green Village Hall</td> <td>Room hire Oct 2019</td> <td>20.00</td> </tr> <tr> <td>Surrey ALC Ltd</td> <td>ALC/NALC Subs 2020/2021</td> <td>601.26</td> </tr> <tr> <td>HMRC</td> <td>Tax NI June 2020</td> <td>291.32</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>2,670.41</td> </tr> <tr> <td colspan="3">* Church asked for chq to be re-issued as parish re-named</td> </tr> </tbody> </table>		JUNE 2020		Came & Company	APC Insurance	964.73	Mulberry & Co	Internal Audit	180.00	Rebecca Anderson	Clerks Expenses May 2020	313.10	St Peter & St Paul, Ewhurst *	Re-issue chq 1881	300.00	Forest Green Village Hall	Room hire Oct 2019	20.00	Surrey ALC Ltd	ALC/NALC Subs 2020/2021	601.26	HMRC	Tax NI June 2020	291.32		TOTAL	2,670.41	* Church asked for chq to be re-issued as parish re-named		
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8 Action HB	Noticeboards <ul style="list-style-type: none"> • The Chair reported that the noticeboard was installed at Okewood Hill Village Hall. The second noticeboard for Walliswood is in the NT depot waiting to be finished (oiled) HB will check when this can be completed 																														
9 Action Clerk	Walliswood Village Hall <ul style="list-style-type: none"> • The Clerk updated the councillors regarding WWVH access to coronavirus grants. The village hall was not registered as a rateable building when change of use from the school canteen to the village hall. The Clerk contacted MVDC Rates dept to register the building for valuation by the Valuation Office. The Clerk will contact WWVH to assist applying for a different grant given to organisations who do not have a rateable building reference. • The Clerk reported she had received paperwork from WWVH for the planning application for the storage unit and the outside shed with sinks and will do the planning applications asap. 																														
10	Chair's announcement - none																														
11	Date of next meeting Next Parish Council meetings: <ul style="list-style-type: none"> • Monday 20th July 2020 Remote via Zoom 																														
12	To consider excluding the public – <ul style="list-style-type: none"> • No matters 																														

The meeting closed at 20.50pm

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Signed.....

Date.....