

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 21st September 2020 at 8:01pm

Venue	Remote Meeting via Zoom
Councillors	Paul Cleaver (PC) Carla Jones (CJ) Deardre Cunningham (DC) Henry Barnard (HB) Maria Belcher (MB) Ed Bigland (EB) Johan Ingles-Le Nobel (JIN) Jerry Strzebrakowski (JS) Sam Lucking (SL)
Clerk	Beccy Anderson (BA)
Attending	Paul Cleaver (PC) Carla Jones (CJ) Maria Belcher (MB) Deardre Cunningham (DC) Ed Bigland (EB) Sam Lucking (SL) Johan Ingles-Le-Nobel (JIN)
Item	
1	Attendance and Apologies for Absence – JS & HB
2	To receive any declarations of interests in respect of any agenda items – <ul style="list-style-type: none"> All councillors have an interest in APRGC charity.
3	PUBLIC QUESTION TIME – No members of the public attending
4	Approval of the Minutes of the Annual Council Meeting of the Parish Council held on 17th August 2020 <ul style="list-style-type: none"> The Minutes of the meeting having previously circulated were taken as read. They were agreed and signed by the Chair.
5 Action Clerk	Planning. <ul style="list-style-type: none"> The report from Cllr Cunningham was approved. Councillors discussed the proposed changes to planning regulations and permitted development rights. CJ reported speaking to Mark Turner from MVDC. MT thought these changes wouldn't impact Abinger in terms of planning applications and APC should continue to comment on proposals when necessary. MT wasn't sure of any impact on the Local Development plans or the need for a Village Plan and referred APC to contact the new Head of Policy at MVDC. The Clerk will try to make contact and report back. Councillors discussed the need to replace DC as Lead on Planning. The Clerk had drawn up a proposal to take on responsibility for meeting admin, clerking and responses to MVDC if necessary, which she will forward to councillors for consideration and discussion at the next meeting.
6 Action Clerk/ MB	Matters Arising from previous Minutes (For information only) <ul style="list-style-type: none"> Update on adopted Telephone Boxes. WW telephone box - MB updated councillors that the agreement was not agreed and would be arranging to meet the group with the Clerk for signature. DC reported no work had been done on the FG box and wondered if TW now busy working. The Clerk agreed to contact TW and other interested residents.
7	To receive Clerk's financial report and to authorise issue of cheques <ul style="list-style-type: none"> The Clerks' pay scale increase to her salary was noted and agreed The Bank Reconciliation for Period 5 was approved and signed. The payments for Period 5 were approved

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		SEPTEMBER 2020 PAYMENTS	
	Josh Flynn	AH Litter Picking w/c 17/8 to w/c 14/09/2020	750.00
	APK Tree Services	FG Tree works	360.00
	SSALC	Cllr Training MB & SL	72.00
	HMRC	Clerks Tax & NI	291.32
	Burleys	Grounds Maintenance	465.52
	Safeplay	August Playground Inspections	178.20
	Conservation & Access	Playground RAs/signs, Tree Policies,	1,638.00
	Rebecca Anderson	Clerks expenses	240.83
		TOTAL	£3,995.87
8	Action Clerk HB SL	<p>Playgrounds Opening & Inspections</p> <ul style="list-style-type: none"> The Clerk informed the councillors emergency tree works were undertaken by Conservation Access on 4/9/2020 at Walliswood Playground after Clarion Housing informed the council that a fallen tree had blocked the entrance to the Water Treatment works. Covid Risk Assessments for playground for review. The councillors agreed that needed these to be agreed by HB. The Clerk will liaise with HB. Playground Inspection Reports. The councillors reviewed the inspection reports and agreed that PC would inspect AH playground and look at items coded 15 with a view to the assess the need for repair. SL agreed to jet-wash WW playground. The Clerk agreed to look the operator signage on all playgrounds with a view to get all signage updated with APC mobile number 	
9	Action SL	<p>Walliswood Village Hall</p> <ul style="list-style-type: none"> SL updated the councillors after meeting with the WWVHA on 17/07/2020. They reported a number of works needed including chimney repairs £1,250 and replacement boiler £2,300 and asked APC to consider help with these costs. The Clerk reported receipt of a £4,160 grant from MVDC and a possible £1,500 from Hazel Watson community grant allocation. The councillors asked the Clerk to gain quotes from WWVHA for these works and agreed to offer a grant of £3,000 once happy with the quotes. 	
10		<p>Defibrillators</p> <ul style="list-style-type: none"> The councillors reviewed the report from the Clerk. They were concerned regarding the report from the Community Heartbeat Organisation which stated the defibrillators installed at APC sights were unsuitable for community settings. This supplier was recommended by Capel PC and the councillors asked the Clerk to contact the Clerk at Capel PC to enquire as how they were acquired and funded. 	
11		Chair's announcement - none	

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12	Date of next meeting Next Parish Council meetings: <ul style="list-style-type: none">Monday 19th October 2020 Remote via Zoom
12	To consider excluding the public – <ul style="list-style-type: none">No matters

The meeting closed at 21.05pm

Signed.....

Date.....