

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 15th March 2021 at 7:31pm

Venue	Remote Meeting via Zoom																												
Councillors	Paul Cleaver - Chair (PC) Carla Jones (CJ) Deardre Cunningham (DC) Henry Barnard (HB) Maria Belcher (MB) Ed Bigland (EB) Johan Ingles-Le Nobel (JIN) Jerry Strzebrakowski (JS) Sam Lucking (SL)																												
Clerk	Beccy Anderson (BA)																												
Attending	Paul Cleaver (PC) Carla Jones (CJ) Maria Belcher (MB) Deardre Cunningham (DC) Ed Bigland (EB) Henry Barnard (HB) Johan Ingles-Le Nobel (JIN)																												
Item																													
1	Attendance and Apologies for Absence – JS & SL																												
2	To receive any declarations of interests in respect of any agenda items – <ul style="list-style-type: none"> All councillors have an interest in APRGC charity. 																												
3	PUBLIC QUESTION TIME – None																												
4	Approval of the Minutes of the Annual Council Meeting of the Parish Council held on 22nd February 2021. <ul style="list-style-type: none"> The Minutes of the meeting having previously circulated were taken as read. They were agreed and signed by the Chair. 																												
5 Action Clerk MB	Planning. <ul style="list-style-type: none"> The Councillors reviewed the Planning Committee meeting minutes for 1st March 2021. Cllr MB might be able to attend the MVDC planning meeting when Standon Brook Field application will be discussed. The Clerk will ensure she is informed of meeting date/time. 																												
6 Action Clerk	Matters Arising from previous Minutes (For information only) <ul style="list-style-type: none"> Countryside Access to Dorking Rural -The Clerk reported that she had requested the Definitive Statement and Map for Abinger from MVDC Rights of Way and is waiting for a response. She will chase the ROW team. 																												
7 Action Clerk	To receive Clerk's financial report and to authorise issue of cheques. <ul style="list-style-type: none"> The Bank Reconciliation for Period 11 was approved and signed. The payments for Period 11 were approved. <table border="1" data-bbox="371 1585 1418 2018"> <thead> <tr> <th></th> <th>MARCH 2021 PAYMENTS</th> <th></th> </tr> </thead> <tbody> <tr> <td>Josh Flynn</td> <td>AH Tree works *</td> <td>30.00</td> </tr> <tr> <td>HMRC</td> <td>Clerks Tax & NI March 2021</td> <td>335.77</td> </tr> <tr> <td>Rebecca Anderson</td> <td>Clerks expenses Feb 2021</td> <td>152.22</td> </tr> <tr> <td>Safeplay Playground Services Ltd</td> <td>Feb 2021 playground inspections</td> <td>178.20</td> </tr> <tr> <td>Surrey ALC Limited</td> <td>ALC/NALC subscriptions</td> <td>630.98</td> </tr> <tr> <td>PKF Littlejohn</td> <td>External Audit 2019/2020</td> <td>288.00</td> </tr> <tr> <td>Conservation Access</td> <td>Installation of benches</td> <td>534.00</td> </tr> <tr> <td>Conservation Access</td> <td>Collection & installation of FG signs</td> <td>180.00</td> </tr> </tbody> </table>			MARCH 2021 PAYMENTS		Josh Flynn	AH Tree works *	30.00	HMRC	Clerks Tax & NI March 2021	335.77	Rebecca Anderson	Clerks expenses Feb 2021	152.22	Safeplay Playground Services Ltd	Feb 2021 playground inspections	178.20	Surrey ALC Limited	ALC/NALC subscriptions	630.98	PKF Littlejohn	External Audit 2019/2020	288.00	Conservation Access	Installation of benches	534.00	Conservation Access	Collection & installation of FG signs	180.00
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		TOTAL	£2,329.17
		*Payment to Josh Flynn for February 2021 incorrect. Invoice for £380 but payment was £350. Therefore, payment of £30 needed to correct	
		<ul style="list-style-type: none">Councillors reviewed the budget and approved it with the proviso it would be reviewed if needed in the future.	
8 Action Cllrs		<ul style="list-style-type: none">Playgrounds Inspections The councillors reviewed the inspection reports. Councillors agreed to review the playground equipment and check the medium risk items identified on the report and report back to the next meeting with their findings. HB/PC to check AH, EB/JIN to check AC and SL to be asked to check WW.	
9 Action CJ		<ul style="list-style-type: none">Clerks' performance & remuneration - Councillors discussed the Clerks performance and agreed to ask Cllr CJ to undertake an appraisal	
12	Chair's announcement – none		
13	Date of next meeting Next Parish Council meetings: <ul style="list-style-type: none">Monday 26th April 2021 Remote via Zoom		
14	To consider excluding the public – <ul style="list-style-type: none">No matters		

The meeting closed at 20.15pm

Signed.....

Date.....